

Minutes of Council Meeting

Town Hall Feb 13, 2018 7:00 p.m.

Present:	Mayor	Betty Clarke
	Deputy Mayor	Krista Freake
Councillors:		Stephen Hollett
		Brian Hooper
		Perry Pond
		Calvin Smart
		Kenneth Tucker
		Elaine Bursey
	Town Clerk/Treasurer	Corb Randell
	Supt. Works	Chris Watton
Regrets:	Dir. of Recreation/Tourism	Brian Peckford
	Town Manager	

1. Call to Order

Mayor Betty Clarke called the meeting to order at 7 p.m.

2. Agenda

18-034 Hollett/Freake

Resolved to adopt the agenda as presented.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Smart and Tucker.
None opposed. Motion carried.

3. Delegation – None.

4. Minutes

4.1 Council Meeting Feb 6, 2018

18-035 Freake/Hollett

Resolved to adopt minutes of the Feb 6, 2018 regular Council meeting as circulated.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Smart and Tucker.
None opposed. Motion carried.

5. Action Sheet

Items 1 & 4 completed.

6. Recreation/Tourism

6.1 Provincial Atom D Tournament

18-036 Smart/Hollett

Whereas the Town has annually contributed \$500 to the Minor Hockey Banquet; and
Whereas there will not be a Minor Hockey Banquet in 2018, it is
Resolved to contribute \$500 towards the cost of t-shirts (with Town logo) for the players in the Provincial Atom D
Tournament being held in Lewisporte Apr 5-7, 2018.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Smart and Tucker.
None opposed. Motion carried.

6.2 Notre Dame Figure Skating Club

18-037 Smart/Hollett

Resolved to donate \$500 to the 2018 Notre Dame Figure Skating Club Annual Ice Show.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Smart and Tucker.
None opposed. Motion carried.

6.3 Lewisporte, Twillingate and Fogo Island Areas Tourism Map 2018-2019

18-038 Smart/Hollett

Resolved to renew the ad in the Lewisporte, Twillingate and Fogo Island Areas Tourism Map 2018-2019 at a cost of
\$500.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Smart and Tucker.
None opposed. Motion carried.

6.4 Downhome Explore Travel Guide 2018

18-039 Smart/Hollett

Resolved to advertise in the Downhome Explore Travel Guide 2018 at a cost of \$1,250.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Smart and Tucker.
None opposed. Motion carried.

6.5 Kiwanis Music Festival (GFW)

18-040 Smart/Hollett

Resolved to advertise in the Kiwanis Music Festival Program Booklet (GFW) at a cost of \$75.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Smart and Tucker.
None opposed. Motion carried.

6.6 Stadium Emergency Light Replacement

18-041 Smart/Hollett

Resolved to accept the quote from Triple J Electrical in the amount of \$17,391.30 plus HST to replace the emergency lights at the stadium.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Smart and Tucker.
None opposed. Motion carried.

6.7 Estuary Area

- Councillors Smart and Tucker will assist in determining the best location for the placement of two duck blinds in the estuary area being constructed by the SAM Association.
- Concerns of hunting in the area have arisen; signage will be looked at citing regulations, etc.

7. Economic Development

7.1 Updates by Councillor Pond

- Recent Council planning session went great.
- Another session will be planned for April.

8. Lands

8.1 Residential Occupancy Permit 18-003

18-042 Freake/Hooper

Resolved to approve Residential Occupancy Permit No. 18-003, 29 Spruce Avenue.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Smart and Tucker.
None opposed. Motion carried.

None opposed. Motion carried.

8.2 Business Occupancy Application

18-043 Freake/Hooper

Resolved to approve the Business Application from Future First Inc. (Keyin College) to operate from 82 Premier Drive.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Smart and Tucker.
None opposed. Motion carried.

9. Public Works

9.1 Clean and Safe Drinking Water Workshop

18-044 Hollett/Smart

Resolved the Supt. Works and two public works employees be approved to attend the Clean and Safe Drinking Water Workshop in St. John's, Mar 27-29, 2018.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Smart and Tucker.
None opposed. Motion carried.

10. Protective Services

10.1 Updates by Councillor Tucker

- A Regional Fire Services meeting is expected to be scheduled for next week (elected officials only).
- The Town Manager met with the RCMP and discussed the winter parking ban. The RCMP was supportive and took action on a recent incident. They will continue to monitor.
- A joint meeting will be scheduled with the Protective Services and Public Works Committees for a discussion on Sect. 172 of the Municipalities Act as it relates to Council's authority on the removal of vehicles.

11. Finance

11.1 Cheque Register

18-045 Hooper/Pond

Resolved to approve cheques 36884 to 36923.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Smart and Tucker.
None opposed. Motion carried.

11.2 Photocopier

18-046 Hooper/Pond

Resolved to rescind motion 18-031 (the motion stated to purchase a photocopier from Zerox).

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Smart and Tucker.
None opposed. Motion carried.

The matter will be further reviewed by the Finance Committee.

11.3 Digital Sign Policy

- Discussion took place on what should be included in the policy (should it include service groups notifications or Town related only, etc.).
- Councillors will review and provide feedback for the next meeting.

12. Other Committees and/or Business/Correspondence

12.1 Lewisporte Town Council Youth Representative

- Deputy Mayor Freake provided Councillors with a draft application and encouraged feedback.
- Councillors Pond and Hollett along with Deputy Mayor Freake will form the committee.

12.2 Railbed Barricades

- Councillor Smart relayed a concern brought to him regarding the width between the railbed barricades, suggesting

it may be too narrow for newer machines to pass through.

- Some discussion took place regarding the initial intent which was to reduce speed.
- The Economic Development Committee will address the matter as that committee is handling railbed issues.

8:10 p.m. Deputy Mayor Freake excused herself and left the meeting.

12.3 Water Tank Project

18-047 Hollett/Smart

Resolved to sign the agreement under the New Canada Building Fund for the Lewisporte Water Tower Project.

In favour: Mayor Clarke, Councillors Hooper, Hollett, Pond, Smart and Tucker.
None opposed. Motion carried.

12.4 PMA Professional Development & Training

Tabled for information.

13. Adjournment

18-048 Hollett/Hooper

Resolved the meeting adjourn.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Smart and Tucker.
None opposed. Motion carried.

Time: 8:20 p.m.

Betty Clarke, Mayor

Elaine Bursey, Town Clerk/Treasurer