

Minutes of Council Meeting

Town Hall Mar 27, 2018 7:00 p.m.

Present:	Mayor	Betty Clarke
	Deputy Mayor	Krista Freake
	Councillors:	Stephen Hollett
		Brian Hooper
		Perry Pond
		Calvin Smart
		Kenneth Tucker
	Town Manager	Brian Peckford
	Town Clerk/Treasurer	Elaine Bursey
	Rec. Director	Chris Watton
	Supt. Works	Corb Randell

1. Call to Order

Mayor Betty Clarke called the meeting to order at 7 p.m.

2. Agenda

18-060 Tucker/Hooper

Resolved to adopt the agenda as presented.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Smart and Tucker.
None opposed. Motion carried.

3. Delegations – None.

4. Minutes

4.1 Council Meeting Mar 6, 2018

18-061 Pond/Smart

Resolved to adopt minutes of the Mar 6, 2018 regular Council meeting as circulated.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Smart and Tucker.
None opposed. Motion carried.

5. Action Sheet

Tabled for information.

6. Recreation/Tourism – Meeting Mar 12, 2018

6.1 Lewisporte Minor Hockey / Request for Promotional Items

18-062 Smart/Hollett

Resolved to donate 110 pencils to Lewisporte Minor Hockey for their Initiation Jamboree event.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Smart and Tucker.
None opposed. Motion carried.

6.2 Anglican Church Women / Request for Promotional Items

18-063 Smart/Hollett

Resolved to donate 110 Town memorabilia items to the ACW for their 2018 convention.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Smart and Tucker.
None opposed. Motion carried.

6.3 M.E.R. Sales & Service Limited / Invoice

18-064 Smart/Hollett

Invoice 886686 was received from M.E.R. Sales and Service Limited on Feb 7/18 for sales/service dating from Aug 2017-Jan 2018. It is resolved to pay the invoice, however noting that future invoices are to be received for payment in the year in which the work is completed.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Smart and Tucker.
None opposed. Motion carried.

6.4 Recreation NL Conference

18-065 Smart/Hollett

Resolved that two delegates be approved to attend the Recreation NL AGM & Conference in Gander, May 10-12, 2018.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Smart and Tucker.
None opposed. Motion carried.

6.5 Calypso Auction

18-066 Smart/Hollett

Resolved to donate the following items to the 33rd Annual Calypso Auction:

- One day chalet rental at Woolfrey's Pond Trail & Campground;
- Two weekend camping gift certificates at Woolfrey's Pond Trail & Campground;
- One hour ice rental at Lewisporte Stadium;
- Three lane rentals (one hour each) at Winter Games Lanes;
- Two Mussel Bed Soiree tickets.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Smart and Tucker.

None opposed. Motion carried.

6.6 Updates by Councillor Smart

- Quotes will be solicited for a new Town website – the Mayor suggested the website be cost-shared between the Town, Die Trac and the Marina with one person responsible for maintenance. Options will be explored.
- Congratulations extended to Lewisporte Collegiate Lynx, winners of the 2017-18 Provincial AAA Boys Basketball Championship.
- Congratulations extended to Lewisporte Collegiate Band, winners of the Alphonsus Hennessey Award for best concert performance at the Kiwanis Music Festival.
- Congratulations extended to the Notre Dame Skate Club for recent Ice Show.

6.7 Snow's Cove and Wharf Removal Project

Consensus the project be further considered upon acquisition of land title.

7. Economic Development

7.1 Business Application / KIDSEC, 496 Main Street

18-067 Pond/Tucker

Resolved to approve the Business Application from KIDSEC (Daisy Ronde) to operate a retail establishment from 496 Main Street.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Smart and Tucker.
None opposed. Motion carried.

8. Lands

8.1 Municipal Plan Amendment No. 18, 2017 & Development Regulations Amendment No. 25, 2017 / Commissioner's Report

18-068 Freake/Hooper

Resolved to accept the Commissioner's Report re MPA No. 18, 2017 and DRA No. 25, 2017.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Smart and Tucker.
None opposed. Motion carried.

8.2 Municipal Plan Amendment No. 18, 2017 & Development Regulations Amendment No. 25, 2017 / Approve

18-069 Freake/Hooper

Resolved, under section 23 of the *Urban and Rural Planning Act*, to approve the Town of Lewisporte Municipal Plan Amendment No. 18, 2017 and the Town of Lewisporte Development Regulations Amendment No. 25, 2017 as adopted.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Smart and Tucker.
None opposed. Motion carried.

Municipal Plan Amendment No. 18, 2017, will re-designate land for a single lot residential development of vacant land east of Maple Crescent from Open Space to Residential.

Development Regulations Amendment No. 25, 2017, will re-zone the same area of land from Open Space Recreation (OSR) to Residential Medium Density (RMD).

8.3 C & R Distributors / Land Purchase

18-070 Freake/Hooper

Resolved to sell a parcel of land (~60.96m x 60.96m) at 21 Stanhope Road to C & R Distributors at the commercial un-serviced rate of \$2.69/m². This will be appropriately advertised.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Smart and Tucker.
None opposed. Motion carried.

8.4 Ditching / 7 Forward Drive

18-071 Freake/Hooper

Resolved to proceed with ditching to correct flooding problems at 7 Forward Drive.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Smart and Tucker.
None opposed. Motion carried.

8.5 Land Acquisition

18-072 Freake/Hooper

Resolved to pursue acquisition of property north of Second Avenue and Masonic Terrace at a cost of \$100K.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Smart and Tucker.
None opposed. Motion carried.

8.6 Masonic Terrace Extension

18-073 Pond/Freake

Resolved to proceed with engineering and design work for the extension of Masonic Terrace.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Smart and Tucker.
None opposed. Motion carried.

9. Public Works - Meeting Mar 20, 2018

9.1 Updates by Councillor Hollett

- Action Sheet review/cleanup well underway.
- Water & Sewer Policy under review.
- Animal Control Officer position still vacant; RFP will be re-issued.
- RFP issued for four wireless flow meters, closing Apr 11/18.

- Water tank and pumphouse experiencing problems. Waiting on assessment from Dan Hynes (ATS).
- Approval received to engage Exploits Engineering as consultant for the Fire Hall Expansion project. Mayor Clarke advised this project will now fall under the Protective Services Committee as currently the Public Works Committee consists of two active firemen.

9.2 Building Regulations

18-074 Hollett/Smart

Resolved to adopt the Occupancy and Maintenance Regulations under the Urban and Rural Planning Act.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Smart and Tucker.
None opposed. Motion carried.

9.3 Painting / Water Tower and Train

18-075 Hollett/Freake

Resolved to issue an RFP for the painting of both the Water Tower and Train at the Train Park.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Smart and Tucker.
None opposed. Motion carried.

10. Protective Services

10.1 Fire and Emergency Services Training School Schedule

- Councillors encouraged to attend.
- The Town Manager will inquire about hosting sessions in Lewisporte.

10.2 Updates by Councillor Tucker

- Meetings have been held with elected officials and Fire Chiefs from surrounding communities (Embree, Little Burnt Bay, Campbellton, Loon Bay and Brown's Arm) and an Agreement in Principle has been reached to form a Regional Fire Dept.
- An official committee will be formed; and the official signing by government officials should take place soon.
- Funding applications for vehicles, communication systems, etc. will be submitted by March 31.

10.3 Health and Wellness Advisory Committee

Deputy Mayor Freake advised of a meeting with Melanie Fudge, Community Health Nurse who is interested in serving on this committee.

11. Finance

11.1 Cheque Register

18-076 Hooper/Pond

Resolved to approve cheques 36977 to 37077 with the exception of cheque 37013.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Smart and Tucker.
None opposed. Motion carried.

11.2 Cheque 37013

Councillor Tucker declared a conflict of interest and left the meeting.

18-077 Hooper/Pond

Resolved to approve cheque 37013.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond and Smart.
None opposed. Motion carried.

Councillor Tucker returned to the meeting.

11.3 Loyalty Rewards Programs

18-078 Pond/Hooper

Resolved that staff pursue the Town's membership in any available Loyalty Rewards Programs that will benefit the Town.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Smart and Tucker.
None opposed. Motion carried.

12. Other Committees and/or Business/Correspondence

12.1 Dept. Municipal Affairs / Training and Professional Development Schedule

Tabled for information.

12.2 Anonymous Correspondence

18-079 Pond/Hollett

Resolved that anonymous correspondence will not be addressed and all correspondence must be endorsed by the sender.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Smart and Tucker.
None opposed. Motion carried.

13. Adjournment

18-080 Smart/Hooper

Resolved the meeting adjourn.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Smart and Tucker.
None opposed. Motion carried.

Time: 8:24 p.m.

Betty Clarke, Mayor

Elaine Bursey, Town Clerk/Treasurer