

## Minutes of Council Meeting

Town Hall Apr 10, 2018 7:00 p.m.

Present:	Mayor	Betty Clarke
	Deputy Mayor	Krista Freake
	Councillors:	Stephen Hollett
		Brian Hooper
		Perry Pond
		Kenneth Tucker
	Town Clerk/Treasurer	Elaine Burse
	Rec. Director	Chris Watton
	Supt. Works	Corb Randell
Regrets:	Town Manager	Brian Peckford

### **1. Call to Order**

Mayor Betty Clarke called the meeting to order at 7 p.m.

### **2. Letter from Calvin Smart / Councillor Resignation**

18-081 Freake/Pond

Resolved to accept the letter of resignation from Councillor Calvin Smart.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, and Tucker.  
None opposed. Motion carried.

### **3. Agenda**

18-082 Freake/Hollett

Resolved to adopt the agenda as presented.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, and Tucker.  
None opposed. Motion carried.

### **4. Minutes**

#### **4.1 Council Meeting Mar 27, 2018**

18-083 Hollett/Hooper

Resolved to adopt minutes of the Mar 27, 2018 regular Council meeting as circulated.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, and Tucker.  
None opposed. Motion carried.

## **5. Action Sheet**

Tabled for information.

## **6. Recreation/Tourism**

### **6.1 Updates**

- A vigil in support of the Humboldt Broncos tragedy will be held Thursday Apr 12 at the stadium.
- Plans moving forward for this year's Mussel Bed Soiree; security costs have decreased; exploring options for ticket sales promo.
- A joint meeting with the Mussel Bed Soiree Committee and Council will be scheduled.

## **7. Economic Development**

### **7.1 Business Application / Simone's Barbour Shop, 172 Main Street**

18-084          Pond/Tucker

Resolved to approve the Business Application from Simone's Barbour Shop (Simone Porter) to operate from 172 Main Street.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, and Tucker.  
None opposed. Motion carried.

### **7.2 Physician Retention Strategy**

- Councillor Pond indicated this is actively being pursued.

## **8. Lands**

### **8.1 6 Bowater Avenue / Sale of Land**

18-085          Freake/Hooper

Resolved to sell land at rear of 6 Bowater Avenue at a cost of \$8,100.00 plus survey.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, and Tucker.  
None opposed. Motion carried.

## **9. Public Works**

### **9.1 Updates by Councillor Hollett**

- Action Sheet review ongoing; many items completed.
- Two staff members will be recalled April 16.

### **9.2 Public Works Depot / Electrical Work Bids**

18-086          Hollett/Pond

Five bids were received for electrical work at the Public Works Depot. It is resolved to accept the bid from Lush's Electrical at a total cost of \$9,634.70.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, and Tucker.  
None opposed. Motion carried.

### **9.3 Workplace Health & Safety Conference**

18-087 Hollett/Pond

Resolved that Darrin Ryan and Trevor Tetford attend the Workplace Health and Safety Conference in Gander, May 16-18, 2018.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, and Tucker.  
None opposed. Motion carried.

## **10. Protective Services**

### **10.1 Updates by Councillor Tucker**

- Councillors attended a dinner meeting at the Fire Hall recently; ongoing projects were discussed.
- The Regional Fire Department Services Board is being finalized; a meeting is scheduled for April 19.

## **11. Finance**

### **11.1 Cheque Register**

18-088 Hooper/Pond

Resolved to approve cheques 37078 to 37149 with the exception of cheques 37092, 37093, 37094, 37099, 37105, 37112, 37116, 37140, 37141 and 37146.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, and Tucker.  
None opposed. Motion carried.

Councillor Hollett questioned if the invoice paid to Orkin Canada for pest control at the Fire Hall was pursuant to the contract. The Supt. of Works will investigate; and in future the service may be looked at on an annual basis.

### **11.2 Cheques 37093, 37094, 37112, 37140, and 37146**

Councillor Tucker declared a conflict of interest and left the meeting.

18-089 Hooper/Pond

Resolved to approve cheques 37093, 37094, 37112, 37140, and 37146.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett and Pond.  
None opposed. Motion carried.

Councillor Tucker returned to the meeting.

### **11.3 Cheques 37099, 37105, 37116 and 37141**

Councillor Pond declared a conflict of interest and left the meeting.

18-090 Hooper/Tucker

Resolved to approve cheques 37099, 37105, 37116 and 37141.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett and Tucker.  
None opposed. Motion carried.

Councillor Pond returned to the meeting.

### **11.4 Cheque 37092**

Councillor Hooper declared a conflict of interest and left the meeting.

18-091 Pond/Hollett

Resolved to approve cheque 37092.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hollett, Pond and Tucker.  
None opposed. Motion carried.

Councillor Hooper returned to the meeting.

### **11.5 Federation of Canadian Municipalities / 2018-19 Membership**

18-092 Hooper/Pond

Resolved to continue membership with the FCM for 2018-2019.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, and Tucker.  
None opposed. Motion carried.

### **11.6 Health Foundations Regatta / Sponsorship**

18-093 Hooper/Pond

Resolved to again sponsor the Health Foundations Regatta in the amount of \$1000K (bronze sponsorship).

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, and Tucker.  
None opposed. Motion carried.

## **12. Other Committees and/or Business/Correspondence**

### **12.1 Municipal By-Election**

18-094 Freake/Hollett

Following the resignation of Councillor Calvin Smart, it is resolved to order a By-Election and set May 23, 2018 as Nomination Day and June 19, 2018 as Election Day.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, and Tucker.  
None opposed. Motion carried.

### **12.2 Alternate Returning Officer**

18-095 Freake/Hollett

In the event that Elaine Bursey is unable to fulfil her duties as Returning Officer, it is resolved to appoint Sharon Peckford as Alternate Returning Officer for the June 19, 2018 By-Election.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, and Tucker.  
None opposed. Motion carried.

### **13. Adjournment**

18-096 Hooper/Tucker

Resolved the meeting adjourn.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, and Tucker.  
None opposed. Motion carried.

Time: 7:40 p.m.

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Betty Clarke, Mayor

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Elaine Bursey, Town Clerk/Treasurer