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Minutes of Council Meeting

Town Hall July 17, 2018 7:00 p.m.

Present:	Mayor	Betty Clarke
	Deputy Mayor	Krista Freake (via teleconference)
	Councillors:	Stephen Hollett
		Brian Hooper
		Perry Pond
		Kenneth Tucker
		Derek White
	Town Clerk	Elaine Bursey
	Rec. Director	Chris Watton
	Supt. Works	Corb Randell
Regrets:	Town Manager	Brian Peckford

1. Call to Order

Mayor Betty Clarke called the meeting to order at 7:00 p.m.

2. Agenda

18-177 Hollett/Hooper

Resolved to adopt the agenda as presented.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Tucker and White.
None opposed. Motion carried.

3. Minutes

3.1 Council Meeting June 21, 2018

18-178 White/Hollett

Resolved to adopt minutes of the June 21, 2018 regular Council meeting as circulated.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Tucker and White.
None opposed. Motion carried.

3.2 Council Meeting June 27, 2018

18-179 Hooper/White

Resolved to adopt minutes of the June 27, 2018 regular Council meeting as circulated.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Tucker and White.

None opposed. Motion carried.

3.3 Council Meeting July 11, 2018

18-180 Hollett/Tucker

Resolved to adopt minutes of the July 11, 2018 regular Council meeting as circulated.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Tucker and White.
None opposed. Motion carried.

4. Action Sheet

Tabled for information.

5. Recreation/Tourism

5.1 Recreation Warehouse Construction

18-181 Hollett/Freake

Resolved to award the tender to construct a recreation warehouse at the rear of the arena to the lowest bidder being West Ridge Construction in the amount of \$319,800.00.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Tucker and White.
None opposed. Motion carried.

6. Economic Development

6.1 Vendor Permit Application (Daily) / Bruce Leyte (G.G. Meals on Wheels)

18-182 Pond/Hooper

Resolved to approve Vendor Permit No. 18-002V issued to Bruce Leyte (G.G. Meals on Wheels) to operate on July 28, 2018.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Tucker and White.
None opposed. Motion carried.

7. Lands

7.1 Residential Occupancy Permit / Shelley Karen Freake, 20 Old Briton Crescent

18-183 Hooper/Tucker

Resolved to approve Residential Occupancy Permit No. 18-012 issued to Shelley Karen Freake, 20 Old Briton Crescent.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Tucker and White.
None opposed. Motion carried.

7.2 Residential Occupancy Permit / Larry Maxwell Freake, 96 Main Street

18-184 Hooper/Tucker

Resolved to approve Residential Occupancy Permit No. 18-013 issued to Larry Maxwell Freake, 96 Main Street.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Tucker and White.
None opposed. Motion carried.

7.3 Sale of Land / Vicinity 14 Pleasant Street

18-185 Hooper/Tucker

Whereas the Town of Lewisporte received a request to purchase land located in the vicinity of 14 Pleasant Street for the purpose of a seniors home development, the exact size to be determined by a legal survey, it is resolved to sell the land pursuant to section 201.2 of the Municipalities Act, 1999.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Tucker and White.
None opposed. Motion carried.

7.4 Development Regulations Amendment (DRA) / Vicinity 14 Pleasant Street

18-186 Hooper Tucker

Resolved to proceed with a Development Regulations Amendment (DRA) to rezone land in the vicinity of 14 Pleasant Street from Residential Medium Density (RMD) to Residential Senior Citizens (RSC).

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Tucker and White.
None opposed. Motion carried.

7.5 Upkeep of Property

- Discussion around general property upkeep (residential and commercial).
- Mayor Clarke and the SOW will drive through town identifying properties which should have letters sent requiring cleanup.

7.6 Federal Government Harbour

- Discussion around wharves being built, and utilization of some areas of green space by residents.
- Difficult for Town to control as it is not Town property but under jurisdiction of Transport Canada.
- Councillor Tucker will contact Transport Canada and report back to Council.

8. Public Works

8.1 Tizzard Street Extension

18-187 Hollett/Pond

Whereas additional survey work is needed to complete design and to investigate the route of a new sewer line, it is

resolved to proceed with additional survey work from Progressive Engineering and Consulting in the amount of \$3,519.00

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Tucker and White.
None opposed. Motion carried.

8.2 Current Garbage Collection

18-188 Hollett/Tucker

The Town's Sanitary Worker had suggested that garbage can be collected in three days as opposed to the current four-day schedule. After positive discussion it is resolved to change the garbage collection schedule to be completed in three days beginning September 2018 (first Monday after Labour Day). This will be communicated to residents.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Tucker and White.
None opposed. Motion carried.

8.3 Future Garbage Collection

- Discussion around contracting Central Newfoundland Waste Management (CNWM) to collect the town's garbage beginning January 2019.
- Figures verbally presented show significant (up to \$35K) savings.
- The SOW will further investigate.

8.4 Updates by Councillor Hollett

- Flood Remediation Project – Edward Collins Construction will be on site Monday July 23 to begin; trailway will likely be closed for up to two weeks – notices will be posted.
- Lockmoor Street – Lawn repairs finished; project now completed.
- Sewer Consolidation Project – The SOW has prepared an in-depth construction notice which will be sent out immediately and again before project begins.
- Downtown Parking – Section will be deemed no parking on west side of Main Street across from Fairwater Marine as part of overall downtown parking scheme. Project should commence soon, maybe early morning or a weekend before major traffic begins. Public will be notified.
- Councillor White asked that street recapping be added to the Public Works Committee meeting agenda.
- Councillor Hollett asked that a Fire Ban Policy be added to the Public Works Committee meeting agenda.

Deputy Mayor Freake left the teleconference at 8:12 p.m.

9. Protective Services

9.1 Updates by Councillor Tucker

- The Protective Services Committee recently met with the executive of Lewisporte Fire Rescue to discuss the proposal for Regional Fire Services between Lewisporte and Brown's Arm. Positive discussion, lawyers are drafting an agreement for review by both parties.
- Proposed Fire Hall Extension – preliminary work ongoing; hoping for final report identifying feasibility in very near future.

- Health & Wellness Committee – applications need to be reviewed and committee finalized with early September target date.

10. Finance

10.1 Cheque Register

18-189 White/Hooper

Resolved to approve cheques 37366 to 37439 with the exception of cheques 37400, 37404, 37423, 37428 and 37416.

In favour: Mayor Clarke, Councillors Hooper, Hollett, Pond, Tucker and White.
None opposed. Motion carried.

10.2 Cheques 37400, 37423 and 37428

Councillor Tucker declared a conflict of interest and left the meeting.

18-190 White/Pond

Resolved to approved cheques 37400, 37423 and 37428.

In favour: Mayor Clarke, Councillors Hooper, Hollett, Pond and White.
None opposed. Motion carried.

10.3 Cheque 37404

Councillors Tucker and Hollett declared a conflict of interest and left the meeting.

18-191 White/Pond

Resolved to approved cheque 37404.

In favour: Mayor Clarke, Councillors Hooper, Pond and White.
None opposed. Motion carried.

Councillors Tucker and Hollett returned to the meeting.

10.4 Cheque 37416

Councillor Pond declared a conflict of interest and left the meeting.

18-192 White/Hooper

Resolved to approved cheque 37416.

In favour: Mayor Clarke, Councillors Hooper, Hollett, Tucker and White.
None opposed. Motion carried.

Councillor Pond returned to the meeting.

11. Other Committees and/or Business/Correspondence

The next regular Council meeting will be held Tuesday August 7, 2018 at 7 p.m.

12. Adjournment

18-193 Hollett/Pond

Resolved the meeting adjourn.

In favour: Mayor Clarke, Councillors Hooper, Hollett, Pond, Tucker and White.
None opposed. Motion carried.

Time: 8:40 p.m.

Betty Clarke, Mayor

Elaine Bursey, Town Clerk/Treasurer