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Minutes of Council Meeting

Town Hall August 7, 2018 7:00 p.m.

Present:	Mayor	Betty Clarke
	Deputy Mayor	Krista Freake
	Councillors:	Stephen Hollett
		Brian Hooper
		Kenneth Tucker
		Derek White
	Town Manager	Brian Peckford
	Town Clerk	Elaine Bursey
	Rec. Director	Chris Watton
	Supt. Works	Corb Randell
Regrets:	Councillor	Perry Pond

1. Call to Order

Mayor Betty Clarke called the meeting to order at 7:00 p.m.

2. Agenda

18-194 Hollett/Freake

Resolved to adopt the agenda as presented.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Tucker and White.
None opposed. Motion carried.

3. Minutes

3.1 Council Meeting July 17, 2018

18-195 Hooper/White

Resolved to adopt minutes of the July 17, 2018 regular Council meeting as circulated.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Tucker and White.
None opposed. Motion carried.

4. Action Sheet

4.1 Federal Harbour and Wharves

- Councillor Tucker contacted the Ports Officer with Town concerns.
- Transport Canada representatives visited and identified three sites of interest.
- The Town Manager will continue to work with Transport Canada.

5. Recreation/Tourism

5.1 Updates by Deputy Mayor Freake

- Mussel Bed Soiree activities are ready to go.
- The Summer Sports program ended on Aug 3.
 - Several areas of concern brought forward.
 - The Recreation Committee is committed to developing policies and procedures to be firmly in place prior to the 2019 Summer Sports Program.
 - Parents will be invited to provide feedback.
- The Dog Park is completed and open to the public. Very positive feedback being received.
- New website preview available; each department to review.
- The Recreation Committee will develop formal inspection schedules for the boardwalk, estuary, train park etc.

5.2 Mussel Bed Soiree Vendor Permits

18-196 Freake/Hollett

Resolved to approve the following vendor permits pending compliance with food establishment license, on-site inspection and insurance:

1. Faren Pittman (Speed Dogs)
2. Greg Feltham and Greg Eveleigh (Lewisporte Sea Hawks)
3. Cynthia Blanchard (Fry Stop)
4. Bruce Leyte (G.G. Meals on Wheels – The Chip Van)
5. Marilyn Snow (Snow's Carnival Eats)
6. Michele Kane (Max's Snacks).

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Tucker and White.
None opposed. Motion carried.

5.3 Recreation Shed Siding

18-197 Freake/Hollett

Resolved to increase the funding for the new recreation shed by \$3200 to purchase siding to match the colour being used for recreation facilities.

In favour: None

Opposed: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Tucker and White.
Motion defeated.

Recreation Director Chris Watton excused himself from the meeting at 7:40 p.m.

6. Economic Development

6.1 Vendor Permit Application (Annual) / Bruce Leyte (G.G. Meals on Wheels)

18-198 Hooper/Hollett

Resolved to approve Vendor Permit No. 18-003V issued to Bruce Leyte (G.G. Meals on Wheels).

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Tucker and White.
None opposed. Motion carried.

6.2 Home Based Business Permit / Barbara Woodford (Fuzzy Faces Pet Service)

18-199 Hooper/Freake

Resolved to approve Home Based Business Permit 18-015HB issued to Barbara Woodford (Fuzzy Faces Pet Service), to operate a Home Office from 1 Oak Street.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Tucker and White.
None opposed. Motion carried.

7. Lands

7.1 Residential Occupancy Permit / 12-14 Old Briton Crescent

18-200 Hooper/Tucker

Resolved to approve Residential Occupancy Permit No. 18-014, 12-14 Old Briton Crescent.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Tucker and White.
None opposed. Motion carried.

7.2 Land Purchase

18-201 Hooper/Tucker

Resolved to pursue acquisition of property north of Second Avenue at a cost of \$85K.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Tucker and White.
None opposed. Motion carried.

8. Public Works

8.1 Updates by Councillor Hollett

- Capital projects ongoing: Sewage Consolidation and Flood Remediation (Park Street).
- The Town Manager noted that beaver dams partially blocking flow of water to the Water Pond need to be looked at in relation to potential future rain storms. The SOW will contact Forestry.
- Traffic sign (Route 340, Road to the Isles) data discussed – high speeds. Councillor Tucker and the Town Manager will make contact with the RCMP for discussion.
- The new garbage schedule for September will be advertised following conclusion of the Mussel Bed Soiree.
- Deputy Mayor Freake asked that Industrial Park Road be included on the next Public Works agenda.

9. Protective Services

9.1 Updates by Councillor Tucker

- The Protective Services Committee will review the draft agreement regarding the proposal with Brown's Arm Fire Department this week.

10. Finance

10.1 Cheque Register

18-202 White/Freake

Resolved to approve cheques 37440 to 37486 excluding cheques 37444 and 37474.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Tucker and White.
None opposed. Motion carried.

10.2 Cheques 37474

Councillors Hollett and Tucker declared a conflict of interest and left the meeting.

18-203 White/Freake

Resolved to approved cheque 37474.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper and White.
None opposed. Motion carried.

Councillors Hollett and Tucker returned to the meeting.

10.3 Cheque 37444

Councillor Hooper declared a conflict of interest and left the meeting.

18-204 White/Freake

Resolved to approve cheque 37444.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hollett, Tucker and White.
None opposed. Motion carried.

Councillor Hooper returned to the meeting.

11. Other Committees and/or Business/Correspondence

11.1 Staff Updates/Reports

- Mayor Clarke questioned if detailed reports (referring to recent emails from the SOW) are entirely necessary and suggested that reports could be limited to council meetings.
- Concurrence that such reports are very time consuming and generally agreed that updates of an urgent nature will be provided and regular updates will be left for committee and council meetings.

11.2 Complaint of Scattered Waste

- Councillor Hooper relayed a complaint of waste (including drug paraphernalia) being scattered on residential property.
- Concerns discussed that public WIFI being offered by the Provincial Library Board may be a factor in that many patrons use the service after regular business hours.
- Mayor Clarke and Deputy Mayor Freake will make contact with local library representatives to discuss the hours of offering public WIFI.

12. Adjournment

18-205 Freake/Hollett

Resolved the meeting adjourn.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Tucker and White.
None opposed. Motion carried.

Time: 8:30 p.m.

Betty Clarke, Mayor

Elaine Bursey, Town Clerk/Treasurer