

Minutes of Council Meeting

Town Hall Sep 19, 2017 7 p.m.

Present:	Mayor	Brian Sceviour
	Deputy Mayor	John Mullett
	Councillors:	Derek Snow
		Jim Snow
		Kenneth Tucker
		Ed Vatcher
		Lester Watton
	Town Clerk/Treasurer	Elaine Bursey
	Town Manager	Brian Peckford
	Supt. Works	Corb Randell
	Dir. of Recreation/Tourism	Chris Watton

1. Call to Order

Mayor Brian Sceviour called the meeting to order at 7:03 p.m.

2. Agenda

17-168 D. Snow/Tucker

Resolved to adopt the agenda as presented.

In favour: Mayor Sceviour, Deputy Mayor Mullett, Councillors D. Snow, J. Snow, Tucker, Vatcher and Watton.
None opposed. Motion carried.

3. Delegations – None.

4. Minutes

4.1 Council Meeting Sep 5, 2017

17-169 Mullett/Watton

Resolved to adopt minutes of the Sep 5, 2017 regular Council meeting as circulated.

In favour: Mayor Sceviour, Deputy Mayor Mullett, Councillors D. Snow, J. Snow, Tucker, Vatcher and Watton.
None opposed. Motion carried.

5. Action Sheet

Consensus to remove #9 (removing portion of fence – adjacent 7 Evergreen Place) as the Town's focus has been amended.

6. Town Manager Report – None.

7. Recreation/Tourism

7.1 Stadium Valve Replacement

17-170 Vatcher/Mullett

As the ammonia gas valve for the stadium compressor is causing problems and is no longer repairable, it is resolved to purchase a new valve from Young's Industrial Refrigeration at a cost of \$4,702.86 plus \$400.00 shipping and ~\$1000-\$1,500 labour.

In favour: Mayor Sceviour, Deputy Mayor Mullett, Councillors D. Snow, J. Snow, Tucker, Vatcher and Watton.
None opposed. Motion carried.

7.2 Stadium Rates 2017/2018 Season

17-171 Vatcher/Mullett

Resolved to increase stadium rates for the 2017/2018 season by 2-3% to the nearest round figure due to cost of living expenses.

In favour: Mayor Sceviour, Deputy Mayor Mullett, Councillors D. Snow, J. Snow, Tucker, Vatcher and Watton.
None opposed. Motion carried.

7.3 Potato Peeler

17-172 Vatcher/Mullett

Resolved to purchase a new potato peeler from B & B Sales Ltd. at a cost of \$6,235.00 plus HST, contingent on Lewisporte Minor Hockey Association cost-sharing at 50% (as per request of Lewisporte Minor Hockey); and both parties in agreement the Town will maintain ownership.

In favour: Mayor Sceviour, Deputy Mayor Mullett, Councillors D. Snow, J. Snow, Tucker, Vatcher and Watton.
None opposed. Motion carried.

7.4 Bowling Alley Pinsetter

17-173 Vatcher/Mullett

Three bids were received for the pinsetter. Resolved to accept the lowest bid from Peterbauer Bowling Supplies Ltd. in the amount of \$79,400 plus HST (capital funds allocated in current budget) for the purchase of a new pinsetter.

In favour: Mayor Sceviour, Deputy Mayor Mullett, Councillors D. Snow, J. Snow, Tucker, Vatcher and Watton.
None opposed. Motion carried.

7.5 G.G. Meals on Wheels Vendor Permit

17-174 Vatcher/Mullett

Resolved to amend vendor permit No. 17-004, issued August 22, 2017, to include September 23, 2017.

In favour: Mayor Sceviour, Deputy Mayor Mullett, Councillors D. Snow, J. Snow, Tucker, Vatcher and Watton.

None opposed. Motion carried.

8. Economic Development – No report.

9. Lands

9.1 Plan Amendment No. 17, Development Regulations Amendment No. 24

17-175 J. Snow/D. Snow

Under the authority of section 16, section 17 and section 18 of the *Urban and Rural Planning Act*, the Town of Lewisporte:

- a) Adopted the Lewisporte Municipal Plan Amendment No. 17, 2017 and Development Regulations Amendment No. 24, 2017 on August 1, 2017.
- b) Gave notice of the adoption of the Town of Lewisporte Municipal Plan Amendment No. 17, 2017 and Development Regulations Amendment No. 24, 2017 by advertisement inserted on August 16 and August 23, 2017 in *The Pilot* newspaper.
- c) Set 7:00 p.m. on September 6, 2017 at the Town Hall, Lewisporte for the holding of a public hearing to consider objections and submissions.

Now under section 23 of the *Urban and Rural Planning Act*, the Town Council of Lewisporte approves the Town of Lewisporte Municipal Plan Amendment No. 17, 2017 and the Town of Lewisporte Development Regulations Amendment No. 24, 2017 as adopted.

In favour: Mayor Sceviour, Deputy Mayor Mullett, Councillors D. Snow, J. Snow, Tucker, Vatcher and Watton.
None opposed. Motion carried.

Municipal Plan Amendment No. 17, 2017, will re-designate land for a comprehensive subdivision development north of Bayview Heights and Second Avenue from Rural to Residential.

Development Regulations Amendment No. 24, 2017, will re-designate the same land along with additional land in the same general area from Rural (RUR) to Residential Medium Density (RMD) and Residential-Comprehensive Development Area (R-CDA) to Residential Medium Density (RMD).

10. Public Works - Meeting held Sep 18, 2017

10.1 Southside Excavating

17-176 Watton/J. Snow

During the course of Southside Excavating developing a subdivision (Old Briton Crescent), the Town agreed to cost share extending its water line to that development on a 50/50 basis, and also to include the additional cost of adding three homes in that area; therefore, it is resolved to pay the Town's total of \$75,000.00.

In favour: Mayor Sceviour, Deputy Mayor Mullett, Councillors D. Snow, J. Snow, Tucker, Vatcher and Watton.
None opposed. Motion carried.

10.2 Russhann Street Upgrades

17-177 J. Snow/Watton

Councillor J. Snow spoke of several deficiencies with the Russhann Street upgrade project, noting Exploits Engineering Consultants Ltd. and Budgell's Equipment have been contacted; however the deficiencies have not been corrected. Therefore it is resolved to proceed with correcting the issues and taking any action necessary for compensation from Exploits Engineering Consultants Ltd. and Budgell's Equipment.

In favour: Mayor Sceviour, Deputy Mayor Mullett, Councillors D. Snow, J. Snow, Tucker, Vatcher and Watton.
None opposed. Motion carried.

11. Protective Services

11.1 Fire Prevention Week Circular

Councillor D. Snow noted the Fire Department will be hosting Open House on Oct 11, 2017 in celebration of Fire Prevention Week.

11.2 Fire Protection Vehicle Program

Letter received from Derek Simmons, Director of Fire Services/Fire Commissioner, advising the request for financial assistance under the Fire Protection Vehicle Program has been denied as all funds have been allocated for current fiscal year.

12. Finance - Meeting held Sep 14, 2017.

12.1 Cheque Register

17-178 Mullett/Tucker

Resolved to approve cheques 36360 - 36424 with the exception of cheques 36388, 36416 and 36419.

In favour: Mayor Sceviour, Deputy Mayor Mullett, Councillors D. Snow, J. Snow, Tucker, Vatcher and Watton.
None opposed. Motion carried.

12.2 Cheques 36388 and 36416

Councillor Tucker declared a conflict of interest and left the meeting.

17-179 Mullett/D. Snow

Resolved to approve cheques 36388 and 36416.

In favour: Mayor Sceviour, Deputy Mayor Mullett, Councillors D. Snow, J. Snow, Vatcher and Watton.
None opposed. Motion carried.

Councillor Tucker returned to the meeting.

12.3 Cheque 36419

Councillor J. Snow declared a conflict of interest and left the meeting.

17-180 Tucker/Mullett

Resolved to approve cheque 36419.

In favour: Mayor Sceviour, Deputy Mayor Mullett, Councillors D. Snow, Tucker, Vatcher and Watton.
None opposed. Motion carried.

Councillor J. Snow returned to the meeting.

12.4 Network Assessment and Infrastructure Upgrade (Infotech Systems Proposal)

17-181 Mullett/Tucker

After comparative pricing, it is resolved to accept the proposal from Infotech Systems to upgrade the Town's existing IT infrastructure at an annual fee of \$2,894 (payable to Microsoft for software and antivirus upgrades, and server backup); \$7,800 to upgrade current hardware (server) and \$85/hr support fee.

In favour: Mayor Sceviour, Deputy Mayor Mullett, Councillors D. Snow, J. Snow, Tucker, Vatcher and Watton.
None opposed. Motion carried.

12.5 Letter from 50+ Club / Age Friendly Council Recreational Funds

17-182 Mullett/Tucker

Resolved to close out the Age Friendly CIBC account (\$1,717.30) and transfer the funds to the 50+ Club.

In favour: Mayor Sceviour, Deputy Mayor Mullett, Councillors D. Snow, J. Snow, Tucker, Vatcher and Watton.
None opposed. Motion carried.

12.6 LW Consulting Proposal / Boundary Expansion

17-183 Mullett/Tucker

Resolved to complete a CIP (Capital Investment Plant) to utilize gas tax funds to engage LW Consulting to prepare a feasibility study to extend Lewisporte's municipal boundary at a cost of \$5,750.00 plus travel expenses.

Amendment: Mullett/Tucker

Councillor J. Snow commented that Council has previously committed to using gas tax funds for a future alternate route through Town. Therefore it is resolved to amend motion 17-183 to exclude Gas Tax Funds and take from current budget.

In favour of the Amendment: Mayor Sceviour, Deputy Mayor Mullett, Councillors D. Snow, J. Snow, Tucker, Vatcher and Watton.
None opposed. Motion carried.

In favour of main motion: Mayor Sceviour, Deputy Mayor Mullett, Councillors D. Snow, J. Snow, Tucker, Vatcher and Watton.
None opposed. Motion carried.

12.7 Draft Vehicle Policy

Councillor Tucker advised the draft Vehicle Policy will be distributed to all new Councillors for discussion and subsequent adoption.

13. Other Business & Correspondence

13.1 MNL Convention

As per limitations on accommodations, two delegates will be registered, with final names to be submitted following the Municipal Election.

13.2 Councillor Comments

Each Councillor expressed appreciation for the opportunity of serving the residents of Lewisporte and wished the new Council to be elected on Sep 26, 2017 continued success.

14. Adjournment

17-184 J. Snow/D. Snow

Resolved the meeting adjourn.

In favour: Mayor Sceviour, Deputy Mayor Mullett, Councillors D. Snow, J. Snow, Tucker, Vatcher and Watton.
None opposed. Motion carried.

Time: 8:17 p.m.

Brian Sceviour, Mayor

Elaine Bursey, Town Clerk/Treasurer