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Minutes of Council Meeting

Town Hall December 4, 2018 7:00 p.m.

Present: Mayor Betty Clarke
Deputy Mayor Krista Freake
Councillors: Stephen Hollett
Brian Hooper
Kenneth Tucker
Perry Pond
Derek White
Town Manager Brian Peckford
Town Clerk Elaine Bursey

1. Call to Order

Mayor Betty Clarke called the meeting to order at 7:00 p.m.

2. Agenda

18-281 Freake/White

Resolved to adopt the agenda as presented.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hollett, Hooper, Pond, Tucker and White.
None opposed. Motion carried.

3. Minutes

3.1 Council Meeting, November 20, 2018

18-282 Freake/Tucker

Resolved to adopt minutes of the November 20, 2018 regular Council meeting as circulated.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hollett, Hooper, Pond, Tucker and White.
None opposed. Motion carried.

4. Action Sheet – Tabled for information.

5. Recreation/Tourism

5.1 Update by Deputy Mayor Freake

- The Christmas Tree Lighting and Christmas Parade events were great successes.

- Mussel Bed Soiree 2018 lost approximately \$85K; options regarding restructuring are being explored in consultation with the current committee.
- Mayor Clarke attended the Happy Tree opening on Dec 3.

6. Economic Development

6.1 Vendor Permit / JPJC Holdings Inc. (Mister T's)

18-283 Pond/Hooper

Resolved to approve Vendor Permit No. 18-004V from JPJC Holdings Inc. (Mister T's).

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hollett, Hooper, Pond, Tucker and White.
None opposed. Motion carried.

6.2 Update from Councillor Pond

- Funding approval for offshore oil and marketing is expected in very near future.
- Positive meeting held with MHA Derek Bennett and Hon. Gerry Byrne (Minister of Fisheries and Land Resources) discussing infilled land in Lewisporte Harbour, especially in marina area.
 - Land transfers from the federal government are required prior to moving forward with plans for the marina area.
 - The Town will formalize its request for land transfers; hoping that Minister Byrne can expedite the process.

7. Lands

7.1 Update by Councillor Hooper

- Discussions ongoing with landowners regarding snowmobile trail.
- Awaiting confirmation of meeting with NL Power to discuss proposed power line easement around Woolfrey's Pond.
- Awaiting confirmation of meeting with owners of poultry farm to discuss the buffer zone.
- Direction given to the Town Manager to barricade the by-pass road used for the recent outfalls consolidation project.

7.2 28 Harbourview Terrace

18-284 Hooper/Tucker

Resolved to sell land at 28 Harbourview Terrace at the sub-standard rate of \$9/m².

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hollett, Hooper, Pond, Tucker and White.
None opposed. Motion carried.

7.3 North End Land Development

18-285 Hooper/Tucker

Resolved to develop a Request for Proposals for land acquired at the north end of town (Tizzard Street area) to be ready by late winter/early spring 2019.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hollett, Hooper, Pond, Tucker and White.
None opposed. Motion carried.

8. Public Works

8.1 Update by Councillor Hollett

- Recent meeting held with Canada Post resulted in consensus of one wheelchair parking space in front of the building and the Town not impeding access to the rear of the building. Canada Post also agreed to speak to its snowclearing contractor regarding plowing snow on town property/streets. The Town will look at upgrading the parking lot across from Canada Post.
- The Working Foreman and Town's Mechanic will be invited to the next Public Works meeting to discuss capital equipment requirements.
- Funding application will be made for sewage treatment (of outfalls just completed) under the New Building Canada Fund.

8.2 Site Drainage Design / Pleasantview Manor Expansion

Councillor Hollett moved to engage Progressive Engineering to prepare a full review of the Pleasantview Manor development proposal at a cost of \$1500 plus HST; Councillor Pond seconded the motion. Discussion ensued:

- The PW Committee reviewed the report provided by the developer's engineers and felt it did not satisfy the Town's and the residents of Layte's Avenue expectations.
- Concern raised that the drawing was only provided to the PW Committee.
- Councillor Hollett withdrew the motion.
- Councillors expressed that confidence in committees should be exercised; and to engage an independent engineer is due diligence from the Town's perspective resulting in making informed decisions.

18-286 Hollett/Pond

Resolved to engage Progressive Engineering to complete a third party review of the information provided by the developer in relation to the site drainage design for the Pleasantview Manor expansion and to notify the developer of the same.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hollett, Hooper, Pond and Tucker.
Opposed: Councillor White.
Motion carried.

8.3 Canada Post Staff Parking and Access

18-287 Pond/Hollett

Resolved to accommodate the request from Canada Post for staff parking to the rear of its building noting any exits from the access road between Canada Post (135 Main Street) and the adjacent property (139 Main Street) occur via a left hand turn only onto Main Street.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hollett, Hooper, Pond, Tucker and White.
None opposed. Motion carried.

9. Protective Services

9.1 Update by Councillor Tucker

- Plans for a mock disaster will commence in the new year.
- The Town Manager will contact MHA Derek Bennett for assistance to expedite the formal government letter to accompany the verbal approval of funds for communication equipment, noting the Fire Department and Council consider this an urgent matter.

10. Finance

10.1 Cheque Register

18-288 White/Freake

Resolved to approve cheques 37877 to 37917 excluding cheques 37901 and 37903.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hollett, Hooper, Pond, Tucker and White.
None opposed. Motion carried.

10.2 Cheque 37901

Councillors Hollett and Tucker declared a conflict of interest and left the meeting.

18-289 White/Freake

Resolved to approve cheque 37901.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Pond and White.
None opposed. Motion carried.

Councillors Hollett and Tucker returned to the meeting.

10.3 Cheque 37903

Councillor White declared a conflict of interest and left the meeting.

18-290 Freake/Hollett

Resolved to approve cheque 37903.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hollett, Hooper, Pond and Tucker.
None opposed. Motion carried.

Councillor White returned to the meeting.

10.4 Conflict of Interest

Councillor Hollett asked that Council decide if a conflict exists between himself and invoices payable to The Source.

Councillor Hollett left the room.

18-291 Hooper/Pond

Resolved there is no conflict of interest between Councillor Hollett and invoices from The Source.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Pond, Tucker and White.
None opposed. Motion carried.

Councillor Hollett returned to the meeting.

11. Other Business/Correspondence

11.1 Miscellaneous

- Each committee to prepare a report to be included in a newsletter accompanying the January 2019 tax invoices. Each report to be print-ready and delivered to the Town Clerk before Christmas.
- Council confirmed 8 p.m. Jan 8, 2019 to discuss follow up of session with LW Consulting regarding Council/Staff Roles and Responsibilities.
- The Health and Wellness Committee is slated to begin following full complement of staff.
- Consideration will be given to contracting out labour for installation of new chamber flooring.

12. Adjournment

18-292 Hollett/Pond

Resolved the meeting adjourn.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hollett, Hooper, Pond, Tucker and White.
None opposed. Motion carried.

Time: 8:25 p.m.

Betty Clarke, Mayor

Elaine Bursey, Town Clerk/Treasurer