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Minutes of Council Meeting

Town Hall August 6, 2019 7:00 p.m.

Present:	Mayor	Betty Clarke
	Deputy Mayor	Krista Freake
	Councillors:	Stephen Hollett
		Brian Hooper
		Kenneth Tucker
		Derek White
	Town Manager	Brian Peckford
	Town Clerk/Treasurer	Elaine Bursey
	Dir. Recreation & Tourism	Paul Ennis
Regrets:	Councillor	Perry Pond
	Supt. Public Works	Todd Champion

1. Call to Order

Mayor Clarke called the meeting to order at 7 p.m.

2. Agenda

19-147 White/Hollett

Resolved to adopt the agenda as presented.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hollett, Hooper, Tucker and White.
None opposed. Motion carried.

3. Minutes / Council Meeting July 9, 2019

19-148 Hollett/Freake

Resolved to adopt minutes of the July 9, 2019 regular Council Meeting as presented.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hollett, Hooper, Tucker and White.
None opposed. Motion carried.

4. Action Sheet

Marina Lease – Mayor Clarke and MHA Derek Bennett seeking to schedule a meeting with Premier Dwight Ball and also a meeting with MP Scott Simms.

5. Recreation/Tourism / Updates by Deputy Mayor Freake

- Mussel Bed Soiree – Starts tomorrow, Aug 7.
- Website – Prime Creative has everything required.

- Recreation Master Plan – 346 public surveys received; data will be compiled.
- Boardwalk – Repairs will begin as soon as possible after Mussel Bed Soiree.

5.1 Vendor Permits / Mussel Bed Soiree

19-149 Freake/Hollett

Resolved to approve the following vendor permits:

19-003V-MBS	Marilyn Snow (Snow's Carnival Eats)
19-004V-MBS	Stewart and Pearl McTaggart
19-005V-MBS	Bruce Leyte (G.G.'s Meals on Wheels)
19-006V-MBS	Janis Kane (Max's Snacks)
19-007V-MBS	Carla Kinden (Treats from the Sea).

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hollett, Hooper, Tucker and White.
None opposed. Motion carried.

5.2 Sudz Mobile Pressure Wash

19-150 Freake/Hollett

Resolved to pay invoice 068 in the amount of \$36,650.50 to Sudz Mobile Pressure Wash. Funds will be reallocated from general ledger account 6423-7245.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hollett, Hooper, Tucker and White.
None opposed. Motion carried.

Councillor Tucker expressed that proper process should be followed with future purchases.

5.3 Ice Plant Review

19-151 Freake/Hollett

Resolved to engage SNC-Lavalin Inc. (lowest RFP bidder) in the amount of \$28,198 to carry out a stadium ice plant review.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hollett, Hooper, Tucker and White.
None opposed. Motion carried.

The Town Manager noted that prior to accessing government funds for this project, an independent mechanical engineer review is required to identify the necessary work, if its deemed an emergency, safety issues, etc.

5.4 Ice Plant Review Funding

19-152 Freake/Hollett

Resolved to reprofile a portion of the allocated Multi-Year Capital Works Funding to cover the cost of the Stadium Plant Review.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hollett, Hooper, Tucker and White.
None opposed. Motion carried.

5.5 Woolfrey's Pond Municipal Park Business Plan Review

19-153 Freake/Hollett

Whereas the cost of the Woolfrey's Pond Municipal Park Business Plan Review through Tract Consulting is \$12,000 with \$5,000 coming from a CBDC grant, it is resolved to cover the cost of the remaining \$7,000 through general ledger accounts 6505-7200 (\$6,000) and 6645-7350 (\$1,000).

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hollett and Hooper.
Opposed: Councillors Tucker and White.
Motion carried.

The process of this transaction was discussed at length with the Recreation Director apologizing the matter had not been brought forward for a motion at an earlier meeting prior to proceeding with the review.

6. Economic Development / Update by Councillor Hooper

In Councillor Pond's absence, Councillor Hooper noted the past few weeks have been busy with updates to follow.

7. Lands / Updates by Councillor Hooper

- New ATV Trail (Forward Dr / Industrial Park Area) – First phase completed; quotes for second phase (connect from bypass road) to be reviewed. Intention to have completed prior to next snowmobile season.
- Water Service to Industrial Park – Landowners have agreed to provide access between 494 Main Street and 496 Main Street (currently lot adjacent to Mary Brown's and Li's Restaurant Plaza respectively). The physical aspect is now responsibility of the Public Works Dept.

7.1 Buffer Zone / Road to the Isles

19-154 Hooper/Tucker

Following an inquiry to amend the buffer zone, it is resolved the buffer zone will remain as is.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hollett, Hooper, Tucker and White.
None opposed. Motion carried.

8. Public Works / Updates by Councillor Hollett

- Approval received for Phase 2, Outfall Consolidation (total \$1.7M with federal and provincial contributions of \$638,587 each, and municipal contribution of \$319,294, after GST/HST rebate).
 - Project will upgrade water/sewer in south end of town from approximate area of 403 Main Street to 443 Main Street (currently CarQuest and Buck or Two respectively); and correct problem flooding and lift station issues.
- Paving continues throughout town with Station Road completed.

8.1 Engineering Services / Outfall Consolidation Phase 2

19-155 Hollett/Freake

Resolved to issue an RFP for project AP-MCW-19495-Outfall Consolidation, Phase 2, Sewage Treatment.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hollett, Hooper, Tucker and White.
None opposed. Motion carried.

9. Protective Services / Updates by Councillor Tucker

- Fire Hall Extension Project – Progressing according to schedule.
- Town Manager will seek cost to pave area between the Fire Hall and Salvation Army Church.

10. Finance

10.1 Cheque Register

19-156 White/Freake

Resolved to approve cheques 39541 to 38612, excluding cheques 38543, 38554, 38566, 38574, 38589, and 38608.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hollett, Hooper, Tucker and White.
None opposed. Motion carried.

10.2 Cheques 38554, 38589, 38574 and 38608

Councillor Tucker declared a conflict of interest and left the meeting.

19-157 White/Freake

Resolved to approve cheques 38554, 38589, 38574 and 38608.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hollett, Hooper, and White.
None opposed. Motion carried.

Councillor Tucker returned to the meeting.

10.3 Cheque 38566

Councillor Hollett declared a conflict of interest and left the meeting.

19-158 White/Freake

Resolved to approve cheque 38566.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Tucker and White.
None opposed. Motion carried.

Councillor Hollett returned to the meeting.

10.4 Cheque 38543

Councillor Hooper declared a conflict of interest and left the meeting.

19-159 White/Freake

Resolved to approve cheque 38543.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hollett, Tucker and White.
None opposed. Motion carried.

Councillor Hooper returned to the meeting.

10.5 Council Notification / Projects

19-160 White/Hooper

Resolved that prior to any project or study being undertaken, proper procedures will be followed and Council to be notified before project goes to tender.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hollett, Hooper, Tucker and White.
None opposed. Motion carried.

10.6 Outfall Consolidation Phase 2, Sewage Treatment, MCW-19495

19-161 White/Freake

Resolved to accept the funding arrangement and terms for AP-MCW-19495 – Outfall Consolidation Phase 2, Sewage Treatment.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hollett, Hooper, Tucker and White.
None opposed. Motion carried.

10.7 Collective Agreement

19-162 White/Freake

Resolved to accept the Collective Agreement Between Lewisporte Town Council and NAPE for period of February 1, 2019 to January 31, 2023.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hollett, Hooper, Tucker and White.
None opposed. Motion carried.

11. Other Committees and/or Business & Correspondence – None.

12. Adjournment

19-163 Hollett/Freake

Resolved the meeting adjourn.

Time: 8:41 pm

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hollett, Hooper, Tucker and White.

None opposed. Motion carried.

Betty Clarke, Mayor

Elaine Bursey, Town Clerk/Treasurer