



P.O. Box 219
Lewisporte, NL A0G 3A0
Phone (709) 535-2737
Fax (709) 535-2695
Website: www.lewisportecanada.com

Minutes of Council Meeting

September 15, 2020 7 p.m. Via Zoom

Present:	Mayor	Betty Clarke
	Deputy Mayor	Krista Freake
	Councillors:	Stephen Hollett
		Brian Hooper
		Kenneth Tucker
		Perry Pond
		Derek White
	Town Manager/Clerk (Acting)	Todd Champion
	Recreation and Tourism Manager	Ashley Ivany
	Recording Secretary	Elizabeth Elliott

Mayor Clarke welcomed everyone to the meeting and acknowledged South & Central Health Foundation for their gesture of thanks to the Town of Lewisporte for continued support.

1. Call to Order

Mayor Clarke called the meeting to order at 7:08 p.m.

2. Agenda

20-151 Hollett/Freake

Resolved to adopt the agenda as presented.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Tucker and White.
None opposed. Motion carried.

3. Minutes

3.1 Council Meeting August 25, 2020

20-152 White/Pond

Resolved to adopt minutes of the August 25, 2020 regular Council meeting as circulated.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Tucker and White.
None opposed. Motion carried.

4. Recreation/Tourism

4.1 Updates by Deputy Mayor Freake

- Stadium: Portable ice plant has been shipped from Montreal and is scheduled to arrive later this week or early next week. Guidelines for use of the stadium have been finalized based on restrictions outlined by government, Hockey NL and Skate NL; meetings with user groups are being arranged.
- Bowling Alley: Requirements for opening are being reviewed; additional information to follow.
- Woolfrey's Pond Park: Scheduled to close for the season September 27. Construction to begin on park plan for upgrades shortly after. Despite Covid restrictions, utilization of the park was very successful.
- Special Events: Another movie is being planned for Sept/Oct. Conversations are ongoing around other fall events.

5. Economic Development

- Mayor Clarke thanked Councillor Pond for his presentation to the Town of Gander at their recent meeting.

5.1 Occupancy Permit 20-004C / 514-516 Main Street

20-153 Pond/Tucker

Resolved to approve Commercial Occupancy Permit 20-004C issued to Paul Pomeroy (Lewisporte West End Eatery Ltd./Wingn' It) at 514-516 Main Street.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Tucker and White.
None opposed. Motion carried.

5.2 Updates by Councillor Pond

- Met virtually with the Town of Gander to discuss ways to collaborate on areas of common interest in particular economic development and tourism. The response was very positive and another meeting is planned.
- Economic Diversification Strategy: Conversations are ongoing. Cautiously optimistic that Lewisporte will be included in Budget 2021.
- Phase II Offshore Oil and Gas Development/Marketing Strategy: Conversations are ongoing with funding agencies. It is looking positive that we will receive further funding to keep the consultant engaged and move the initiative forward.
- Councillor Tucker noted that the Recreation and Tourism Manager will be working with the Town of Gander to plan regional events for the 20th Anniversary of 9/11.

6. Lands

6.1 Accessory Building Regulations 2020

20-154 Tucker/White

Resolved to adopt The Town of Lewisporte Accessory Building Regulations 2020.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Tucker and White.
None opposed. Motion carried.

6.2 Updates by Councillor Tucker

- No meeting held. A meeting is scheduled for Thursday September 17.

7. Public Works

7.1 Updates by Councillor Hooper

- No meeting held. Meeting scheduled for Thursday, September 17.
- Waiting on correspondence from various entities of government on projects. More information to follow.

8. Protective Services

8.1 Area for Vehicle Fire Protection

20-155 White/Freake

Resolved that the area for vehicle fire protection be the same as the area for jaws of life which covers from the pipeline in Norris Arm out to Twin Ponds and down to Birchy Bay and all points in between.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Tucker and White.
None opposed. Motion carried.

9. Finance/HR

9.1 Updates by Councillor Hollett

- Arrangements are being made for the annual audit.

9.2 Cheque Register

20-156 Hollett/Hooper

Resolved to approve cheques 275-302, excluding cheques 293, 279 and 286.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Tucker and White.
None opposed. Motion carried.

9.3 Cheque 293

Councillor Pond declared a conflict and was removed from the virtual meeting through audio and visual disconnection.

20-157 Hollett/Hooper

Resolved to approve cheque 293.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hollett, Hooper, Tucker and White.
None opposed. Motion carried.

Councillor Pond re-entered the virtual meeting.

9.4 Cheques 279 and 286

Councillor White declared a conflict and was removed from the virtual meeting through audio and visual disconnection.

20-158 Hollett/Hooper

Resolved to approve cheques 279 and 286.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hollett, Hooper, Pond and Tucker.
None opposed. Motion carried.

Councillor White re-entered the virtual meeting.

10 Website Committee

10.1 Updates by Councillor Hollett

- New website has been transferred to the Towns IT Company, Infotech, for hosting. Upon completion of some minor design and content changes it is anticipated to go live by the end of September 2020.
- New website address will be www.lewisporte.ca

10.2 Welcome to Lewisporte Sign

- The scheduled helicopter flight will be utilized to take higher quality pictures that will maintain quality when enlarged.

Councillor Hooper was in conflict and was removed from the virtual meeting through audio and visual disconnection.

- Contract was awarded to Bursey Signs to supply and install the Town of Lewisporte sign at the council meeting on July 28, 2020. However, the RFP was misinterpreted by Bursey Signs, so the opportunity was given to submit a new bid. B & B Printers agreed to hold their original price.

20-159 Hollett/Tucker

Resolved to award the contract to supply and install the Town of Lewisporte sign to B & B Printers (the lowest bidder) at a cost of \$3495.00 plus HST including installation.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hollett, Pond, Tucker and White.
None opposed. Motion carried.

Councillor Hooper re-entered the virtual meeting.

- Councillor Tucker clarified that the helicopter flight to inspect the water shed area, monitor beaver dam activity and take photos for the Town of Lewisporte sign is scheduled for one flight only and will be approximately 1 hour to 1.2 hours in duration.

11. Mayor Clarke Update

- Received a press release from Mark Griffin, Chair of Board of Directors for the Lionel Kelland Hospice center in Grand Falls-Windsor. Construction is planned to begin on the facility early 2021 and will provide a needed service to the central area.
- Schedule for the next two public council meetings will be September 29 and October 6, 2020. After which time the schedule will resume to every two weeks.

12. Adjournment

20-160 Hollett/Pond

Resolved the meeting adjourn.

Time: 7:38 p.m.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Tucker and White.
None opposed. Motion carried.

Betty Clarke, Mayor

Todd Champion, Town Manager/Clerk (Acting)

Elizabeth Elliott, Recording Secretary