



P.O. Box 219
Lewisporte, NL A0G 3A0
Phone (709) 535-2737
Fax (709) 535-2695
Website: www.lewisportecanada.com

Minutes of Council Meeting

Town Hall October 1, 2019 7:00 p.m.

Present:	Mayor	Betty Clarke
	Deputy Mayor	Krista Freake
	Councillors:	Brian Hooper
		Perry Pond
		Kenneth Tucker
		Derek White
	Town Manager	Brian Peckford
	Supt. Public Works	Todd Champion
	Recording Secretary	Sharon Peckford
	Fire Chief	Robert Fudge
Regrets:	Councillor	Stephen Hollett
	Town Clerk/Treasurer	Elaine Bursey
	Dir. Recreation & Tourism	Paul Ennis

1. Call to Order

Mayor Clarke called the meeting to order at 7:03 p.m.

2. Agenda

19-192 White/Freake

Resolved to adopt the agenda as presented.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Pond, Tucker and White.
None opposed. Motion carried.

3. Minutes / Council Meeting September 17, 2019

19-193 Pond/Tucker

Resolved to adopt minutes of the September 17, 2019 regular Council Meeting as presented.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Pond, Tucker and White.
None opposed. Motion carried.

4. Action Sheet – Tabled.

5. Recreation/Tourism / Updates by Deputy Mayor Freake

- No meeting held; meeting scheduled for October 9, 2019.
- Ice is down at the Lewisporte Stadium and is now open for this upcoming season.
- Bowling alley has been cleaned, painted and chairs have been re-upholstered and is now open for business.

- Councillor Tucker raised some concerns regarding the boardwalk over the past couple of years. This will be an agenda item at the next Recreation Committee meeting and their recommendations will be brought forward to Council.
- The Committee will review and discuss the Mussel Bed Soiree for 2020 after the financial statement for 2019 is received.
- No report to date on the annual Craft and Trade Show for 2019.

6. Economic Development / Update by Councillor Pond

- No meeting held.
- Meetings have been held with MHA Bennett, Deputy Minister of Department of Transportation and Works as well as funding agencies.

6.1 Synergy Project

- At this point, this project is very preliminary and no permit to operate has been granted. The general public has the same information as Council and all concerns will be addressed.
- Synergy Company will ensure that an environment assessment process is followed with the provincial government.

6.2 Economic Diversification and Wharf

- A major component of this project is the port infrastructure.
- At present, there are maintenance issues that need to be addressed regarding the port.
- Council is attempting to arrange a meeting with Premier Ball to find out what the timelines are and what the process is to deal with the port issues.
- The Town is in the final stages of a lease agreement with the Department of Transportation and Works to operate this site; hopefully this final draft will be received within the next two weeks.

6.3 Offshore Oil & Gas Development Strategy

- George Osmond & Associates Inc. has been engaged as the consultant for this project.
- The committee is in the process of compiling a second application for marketing the Town of Lewisporte as the port for the oil and gas industry.

6.4 Marina Land

- Council has been meeting with both the provincial and federal government officials regarding Crown Land that is currently being utilized by the marina. Both levels of government are not willing to facilitate a transfer of the land to the Town.
- Town has to decide how to proceed to have the lease agreement signed and how to get the issues addressed.

7. Lands / Updates by Councillor Tucker

- Meeting held September 16, 2019 with Councillor Hooper as Chairperson.

7.1 Railbed

- Concerns were raised by residents over the safety and visibility of the alders on the railbed. Town staff did a good job in clearing the alders from the railbed.

- The Lands Committee is recommending moving forward with the final phase of the ATV/snowmobile trail this fall before the winter season. The Public Works Committee will follow up to ensure this project is completed.

7.2 Permit No. 19-113/1-5 Forward Drive

- Supt. of Public Works met with the landowners of the property on Forward Drive. Both parties are in agreement and are now moving forward in a positive direction.

7.3 Permit No. 19-123/166 Road to the Isles

19-194 Tucker/White

Resolved to accept Permit No. 19-123 to construct a residential dwelling at 166 Road to the Isles as presented.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Pond, Tucker and White.
None opposed. Motion carried.

8. Public Works/Updates by Councillor Hooper

- Meeting held September 27, 2019 and reviewed the Action Sheet.
- Supt. of Works along with the Recreation Director will compile a list of used equipment/items for public auction.
- Town Manager will arrange helicopter fly time to observe the beaver dams at the back of Woolfrey's Pond.
- Councillor Hooper, on behalf of Council, would like to commend the Public Works staff on a job well done clearing the alders from the railbed.

8.1 Carson Place Paving Project

- Tender for Carson Place paving has been awarded and work will be ongoing for the next five weeks.
- Concerns were raised over an open ditch that runs between two residences that diverts storm water from the street. Supt. of Works will do a costing to install pipe in the ditch. Public Works Committee will further discuss this issue and forward the information to Council for review.

8.2 Harbourview Terrace Paving/Water/Sewer Upgrades

- Tender to be called early in the spring of 2020.

8.3 Jersey Barriers/Main Street

- Concrete jersey barriers on Main Street in the area of 440-452 Main Street will be removed and curb/sidewalk installed in the spring of 2020.

8.4 Industrial Park Water/Sewer Project

- Committee recommends proceeding with formalized engineering and go to tender in the spring of 2020 to complete this project.

8.5 Sewer Line Repair/26 Premier Drive

- Supt. of Works is obtaining additional information on this repair job and will present his report to the next Public Works meeting.

8.6 Public Works Building

- Renovations are near completion on the Public Works building and this will be a great asset to the Public Works staff ensuring better working conditions.

8.7 Communications Concerns/Town Contractors

- Concerns were raised regarding contractors in town doing water/sewer repair jobs and not forwarding pictures or contacting Public Works staff to do on-site visits before the job is completed. The Town therefore does not have any knowledge or documentation on file of what materials are placed in the ground.
- Public Works Committee will further this concern and bring a recommendation to Council going forward.

8.8 2011-2012 Multi Year Capital Works Program

19-195 Hooper/Pond

Resolved to accept Amendment #2 between the Department of Municipal Affairs and Environment and the Town of Lewisporte with respect to the 2011-2012 Multi Year Capital Works program.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Pond, Tucker and White.
None opposed. Motion carried.

9. Protective Services / Updates by Councillor White

- No meeting held.
- Mayor Clarke and Councillor White will meet with two representatives of the Lewisporte Fire Rescue to organize an official opening of the newly renovated fire hall.
- Fire Chief Fudge was present and updated Council on the number of fire calls so far this year, the progress of the renovations at the fire hall, regional firefighting services with Brown's Arm, and the annual convention he attended.

10. Finance

10.1 Cheque Register

19-196 Hooper/Freake

Resolved to approve cheques 38720 to 38791, excluding cheques 38723, 38744, 38765, 38788, and 38790.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Pond, Tucker and White.
None opposed. Motion carried.

10.2 Cheques 38765 and 38788

Councillor Hooper declared a conflict of interest and left the meeting.

19-197 Freake/White

Resolved to approve cheques 38765 and 38788.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Pond, Tucker, and White.
None opposed. Motion carried.

Councillor Hooper returned to the meeting.

10.3 Cheque 38744 and 38790

Councillor Tucker declared a conflict of interest and left the meeting.

19-198 Hooper/Freake

Resolved to approve cheque 38744 and 38790.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Pond and White.
None opposed. Motion carried.

Councillor Tucker returned to the meeting.

11. Other Committees and/or Business & Correspondence

11.1 Official Opening/Kingway Living

- Official opening is scheduled for Friday, October 11, 2019. Ribbon cutting ceremony is scheduled for 1 pm.
- Councillors are to confirm their attendance.

11.2 Kids Eat Smart Foundation

- Councillor Tucker accepted an appreciation plaque from the Kids Eat Smart Foundation on behalf of the Town of Lewisporte.

11.3 NOIA Fall Seminar

- Two delegates have been registered for the NOIA Fall Seminar in St. John's, October 9-10, 2019.
- Councillor Tucker and Town Manager will attend.

12. Adjournment

19-199 White/Pond

Resolved the meeting adjourn.

Time: 8:05 pm

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Pond, Tucker and White.
None opposed. Motion carried.

Betty Clarke, Mayor

Sharon Peckford, Recording Secretary