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## Minutes of Council Meeting

Town Hall October 15, 2019 7:00 p.m.

Present:	Mayor	Betty Clarke
	Councillors:	Stephen Hollett
		Brian Hooper
		Perry Pond
		Kenneth Tucker
		Derek White
	Town Manager	Brian Peckford
	Town Clerk/Treasurer	Elaine Bursey
	Dir. Recreation & Tourism	Paul Ennis
Regrets:	Deputy Mayor	Krista Freake
	Public Works Supt.	Todd Champion

### **1. Call to Order**

Mayor Clarke called the meeting to order at 7 p.m.

### **2. Agenda**

19-200 White/Hollett

Resolved to adopt the agenda as presented.

In favour: Mayor Clarke, Councillors Hollett, Hooper, Pond, Tucker and White.  
None opposed. Motion carried.

### **3. Minutes of Previous Meeting**

19-201 Pond/Tucker

Resolved to adopt minutes of the October 1, 2019 regular Council Meeting as presented.

In favour: Mayor Clarke, Councillors Hollett, Hooper, Pond, Tucker and White.  
None opposed. Motion carried.

### **4. Action Sheet - Tabled.**

### **5. Recreation/Tourism - No report, meeting scheduled for October 22, 2019.**

### **6. Economic Development / Update by Councillor Pond**

- Councillor Tucker and the Town Manager recently attended the NOIA Conference and reported great networking opportunities.

- Mayor Clarke along with Councillor Tucker and the Town Manager escorted Glen Blackwood and Fred Anstey of the Marine Institute on a tour of the Fire Hall and town facilities in relation to the MED program.

#### **6.1 Commercial Occupancy Permit 19-017 / Vogue Optical Group Inc., 173 Main Street**

19-202 Pond/Tucker

Resolved to approve Commercial Occupancy Permit 19-017 for Vogue Optical Group Inc. at 173 Main Street.

In favour: Mayor Clarke, Councillors Hollett, Hooper, Pond, Tucker and White.  
None opposed. Motion carried.

#### **6.2 Municipal Boundary Expansion**

19-203 Pond/Tucker

Resolved to request the Minister of Municipal Affairs and Environment to order the preparation of a feasibility study in accordance with Sections 3 and 9 of the Municipalities Act, 1999, to assess a proposed extension to the Town of Lewisporte municipal services boundary.

In favour: Mayor Clarke, Councillors Hollett, Hooper, Pond, Tucker and White.  
None opposed. Motion carried.

### **7. Lands**

#### **7.1 Building Permit 19-125 / 514-516 Main Street**

19-204 Tucker/White

Resolved to approve Building Permit 19-125, 514-516 Main Street.

In favour: Mayor Clarke, Councillors Hollett, Hooper, Pond, Tucker and White.  
None opposed. Motion carried.

### **8. Public Works**

#### **8.1 Federal Infrastructure Funding**

19-205 Hooper/Pond

Resolved to apply for funding through the Federal Infrastructure Program for:

1. King Street Outfall
2. Pond Road
3. Beaumont Street.

In favour: Mayor Clarke, Councillors Hollett, Hooper, Pond, Tucker and White.  
None opposed. Motion carried.

#### **8.2 26 Premier Drive**

19-206 Hooper/Pond

Whereas it was deemed that repairs to the sewer line at 26 Premier Drive is the responsibility of the Town, and whereas the owner of 26 Premier Drive personally paid for such repairs, it is resolved to reimburse the owner at \$1385.64.

In favour: Mayor Clarke, Councillors Hollett, Hooper, Pond, Tucker and White.  
None opposed. Motion carried.

**9. Protective Services / Update by Councillor Tucker**

Fire Hall Extension Grand Opening is scheduled for Nov 22, 2019.

**10. Finance**

**10.1 Cheque Register**

19-207 Hollett/Hooper

Resolved to approve cheques 38792 to 38837, excluding cheques 38816, 38819 and 38833.

In favour: Mayor Clarke, Councillors Hollett, Hooper, Pond, Tucker and White.  
None opposed. Motion carried.

**10.2 Cheques 38816 and 38819.**

Councillor Tucker declared a conflict of interest and left the meeting.

19-208 Hollett/Hooper

Resolved to approve cheques 38816 and 38819.

In favour: Mayor Clarke, Councillors Hollett, Hooper, Pond and White.  
None opposed. Motion carried.

Councillor Tucker returned to the meeting.

**10.3 Cheque 38833**

Councillor Pond declared a conflict of interest and left the meeting.

19-209 Hollett/Hooper

Resolved to approve cheque 38833.

In favour: Mayor Clarke, Councillors Hollett, Hooper, Tucker and White.  
None opposed. Motion carried.

Councillor Pond returned to the meeting.

**10.4 Equipment Rentals**

Discussion took place regarding equipment rental and return of the same, and the necessity of implementing a process to ensure timely return of all rental equipment.

**10.5 Town Website**

A Website Committee consisting of Councillors Hollett (Chair), Hooper and Tucker has been formed to handle the Town website.

**11. Other Committees and/or Business & Correspondence - None Tabled.**

**12. Adjournment**

19-210 Hollett/Hooper

Resolved the meeting adjourn.

Time: 8:05 pm

In favour: Mayor Clarke, Councillors Hollett, Hooper, Pond, Tucker and White.  
None opposed. Motion carried.

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Betty Clarke, Mayor

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Elaine Bursey, Town Clerk/Treasurer