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## **Minutes of Council Meeting**

**December 15, 2020 7:00 PM. Via Zoom**

Present:	Mayor	Betty Clarke
	Deputy Mayor	Krista Freake
	Councillors:	Stephen Hollett
		Brian Hooper
		Kenneth Tucker
		Perry Pond
		Derek White
	Town Manager (Acting)	Todd Champion
	Recreation and Tourism Manager	Ashley Ivany
	Town Clerk (Acting)	Jake Turner

### **1. Call to Order**

Mayor Clarke called the meeting to order at 7:05 PM.

### **2. Approval of Agenda**

20-213 White/Hollett

Resolved to adopt the agenda as presented.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Tucker and White.

Decision: Motion carried.

### **3. Minutes for Approval**

#### **3.1 Regular Council Meeting December 1, 2020**

20-214 Tucker/Hooper

Resolved to adopt the minutes of the Regular Council meeting of December 1, 2020, as circulated.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Tucker and White.

Decision: Motion carried.

### **4. Recreation/Tourism Committee**

#### **4.1 Update by Deputy Mayor Freake**

- No regular committee meeting held. Meeting held to discuss Department budget only.
- The application for the COVID stimulus program has been submitted for trail upgrades.
- The downtown tree lighting took place Thursday Dec 3, 2020. Councillors passed out over 250 loot bags as cars drove past Santa and Mrs. Clause. The fire department also accepted donations for the Food bank.
- There are issues with the lights on the poles downtown. Some of the poles are not lighted and the issue is being investigated.
- The 12 days of Christmas Event has begun, and residents are invited to check out our Facebook page and enter to win.
- The Town of Lewisporte is hosting our annual Holiday Light Competition. Our 6 categories for judging are the Griswold House (best decorated), White Christmas (best all white display) Disco Fever (best use of projectors and or music), the Inflatable House (most Christmas inflatable), the Reason for the Season (best nativity season), the Gingerbread House (sweet and simple). Judging will take place on the 26th and 27th and the winners will be announced on the 29th.
- The Christmas cup will be taking place on the 26th and 27<sup>th</sup>, followed by an under 18 tournament on the 28th and 29th.
- The bowling alley will be closed from December 22<sup>nd</sup> to January 4<sup>th</sup>, with the exception of December 31<sup>st</sup>.
- The Bowling Alley and the stadium will be open from 7:00 – 10:00 p.m. for free skating and free bowling on December 31<sup>st</sup> for New Year's Eve.

## **5. Economic Development Committee**

### **5.1 Update by Councillor Pond**

- Meeting held on December 7.
- Councillor Pond read a letter that has been sent to the Federal Minister of Transport which outlines Council's position on transfer of Federal Lands, letter attached.
- The Committee is disappointed that Council had not been consulted when the final changes to the Request for Proposals (RFP) for the development of the port. The RFP closes on December 27. The Committee was pleased that funding was announced in the Provincial Budget to commence the study and looks forward to the announcement of funding in the next budget to complete the Development.
- Woolfrey's Pond Park – Park upgrades are progressing and will be completed before the season opening.
- The Committee discussed the upcoming budget and among the items that were discussed was the need to explore the feasibility to construct a new building or renovate the existing museum.

## **6. Lands Committee**

### **6.1 Update by Councillor Tucker**

- Meeting held December 9, 2020.

### **6.2 Permit #20-260**

20-215 Tucker/White

Resolved that a 10% Variance be granted to 343 Main Street and that approval of Permit #20-260 be granted.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Tucker and White.

Decision: Motion carried.

### **6.3 Permit #20-268**

20-216 Tucker/White

Resolved that a 10% Variance be granted to 46B Premier Dr and that approval of Permit #20-268 be granted.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Tucker and White.

Decision: Motion carried.

### **6.4 Expropriation of Land**

- Legal advice has been received that the expropriation of Land on Pelley Street, Parcel A, B and C can proceed. Funds must be placed in trust and the issue is referred to the Finance Committee to recommend the transfer of the funds required.

## **7. Public Works**

### **7.1 Update by Councillor Hooper**

- Meeting held December 3, 2020.
- The Committee reviewed a list of items submitted by the Department and recommends that they be referred to Finance for consideration in Budget 2021.
- Councillor Hooper advised Council that he is in the process of reviewing statistics gathered from two of the traffic radar equipment. He noted that speeds between 125 and 135 KPH has been captured in the 50 KPH Zones and the complete report will be submitted to law enforcement upon completion.
- Councillor Hooper expressed the Committee's thanks to staff for such a great job done in decorating the Town facilities for Christmas.

## **8. Protective Services**

### **8.1 Update by Councillor White**

- The Protective Services did not meet since the last Council Meeting and Councillor White requested that citizens ensure that natural indoor Christmas trees are watered and that the needles of the trees be examined periodically to ensure that they are not drying out.
- Councillor White stated that he is also a member of the Central Waste Management Committee and advised that the Board are finalizing the plan for Fire Protection for the Waste Management Site.
- Councillor White also advised Council that he attended a meeting of the Air Ambulance Committee and noted that they are having difficulty arranging a meeting with Provincial Government officials. The Committee is lobbying the Province to have Air Ambulance services moved to Gander, a move which they feel will improve Patient Care and

save money for the taxpayers. The Committee is hoping to have a meeting between the Department of Health and Transportation and Works in mid-January.

Mayor Clarke advised that there has also been a request for a Meeting with Minister Haggie to discuss other issues and she will pursue in the New Year.

## **9. Finance/HR**

### **9.1 Update by Councillor Hollett**

Councillor Hollett stated the preparation of the Budget for next year is continuing and it was hoped that the Finance Committee would be in a position to present it at tonight's Council Meeting, but further refinements are required, and it is anticipated that the 2021 Budget will be presented next week.

### **9.2 Cheque Register**

Cheques 00488 - 00532

20-217 Hollett/Hooper

Resolved to approve cheques 00488 – 00532 in the amount of \$292,847.40, excluding cheques 00497, 00499, 00510, 00516 and 00523.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Tucker and White.

Decision: Motion Carried.

### **9.3 Cheques 00497**

Councillor Hooper declared a conflict and was removed from the virtual meeting through audio and visual disconnection.

20-218 Hollett/Freake

Resolved to approve cheques 00497

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Tucker, Hollett, Pond and White.

Decision: Motion Carried

Councillor Hooper re-entered the virtual meeting.

### **9.4 Cheque 00499 and 00510**

Councillor Pond declared a conflict and was removed from the virtual meeting through audio and visual disconnection.

20-219 Hollett/White

Resolved to approve cheques 00499 and 00510

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Tucker and White.

Decision: Motion Carried

Councillor Pond re-entered the virtual meeting.

**9.5 Cheque 00516 and 00523**

Councillor Tucker declared a conflict and was removed from the virtual meeting through audio and visual disconnection.

20-220 Hollett/Hooper

Resolved to approve cheques 00516 and 00523.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, and White.

Decision: Motion Carried

**10. Other Business**

Councillor Hooper and Tucker advised that they are very concerned with the lack of progress that is being made on the Port Development, especially after hearing about the situation regarding the issuing of the RFP without input into the final document.

Mayor Clarke will contact the MHA and seek a meeting with him.

Mayor Clarke asked Council to review the proposed Meeting Schedule that will be circulated and asked Councillors to provide input before the schedule is adopted in the New Year.

**11. Adjournment**

20-221 Hollett/Hooper

Resolved that the meeting adjourn.

Time: 7:45 PM

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Hollett, Pond, Tucker and White.

Decision: Motion carried.

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Betty Clarke, Mayor

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Jake Turner, Town Clerk/Treasurer