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Minutes of Council Meeting

June 29, 2021 7:00 PM. Via Zoom

Present:	Mayor	Betty Clarke
	Deputy Mayor	Krista Freake
	Councillors:	Brian Hooper
		Kenneth Tucker
		Perry Pond
		Derek White
	Town Manager	Todd Champion
	Town Clerk	Coreen Colbourne
	Recreation and Tourism Manager	Ashley Ivany
	Regrets	Councillor Stephen Hollett

1. Call to Order

Mayor Clarke called the meeting to order at 7:00 PM.

2. Approval of Agenda

21-134 Hooper/Freake

Resolved to adopt the agenda as presented.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Pond, Tucker, and White.

Decision: Motion carried.

3. Minutes for Approval

3.1 Regular Council Meeting June 8, 2021

21-135 Freake/White

Resolved to adopt the minutes of the Regular Council meeting of June 8, 2021, as attached.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Pond, Tucker, and White.

Decision: Motion carried.

4. Recreation/Tourism Committee

4.1 Update by Deputy Mayor Freake

Meeting held June 22, 2021

There was a motion to be brought forward to Council, Councillor Pond was in conflict and was removed from the virtual meeting through audio and visual disconnection.

21-136 Freake/White

Motion to approve the purchase of 4000 feet of material required for the boardwalk upgrades from Stan Dawe Limited, Grand Falls-Windsor, for a total of \$86,675.96.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Tucker, and White.

Decision: Motion carried

Councillor Pond re-entered the virtual meeting.

- A section of the boardwalk is closed right now, it was felt for the safety of residents and workers this was the best course of action so that the workers could utilize the proper equipment necessary to make the upgrades, structural changes will be made as well as top boards being replaced.
- The Town Manager advised that a representative from Symco was going to inspect the compressors, and shop drawings have been submitted from the general contractor to the consultant, preparations are being made ahead of schedule so that the stadium should open on time this fall.
- Mussell Bed Soiree – Thomas Amusements have been confirmed for the same weekend as the Soiree, as is a Comedy Act. The Comedy Act will be looking after ticket sales themselves. Discussions are ongoing as to entertainment options, as well as a stadium dance. After consultations with MNL, public health officials and other Municipalities, a stadium dance is not permitted at this time, the amount of people allowed to attend is going to determine what kind of entertainment we can have.
- There has been concern from campers at the Municipal Park over the beavers in the pond, presently we are not able to relocate them as the beavers are having young. MUN and other specialists have been contacted about the campers concerns over swimmer's itch, we are investigating environmentally friendly and sustainable solutions to combat this.
- Canada Day events are going ahead, residents are advised to see our facebook page for the schedule of events and times.
- Summer 2021 programming has been posted to our facebook page, applications will be available on June 30. 19 students have been hired to date, we feel confident in their abilities and will do a great job for our town. The summer program consists of two day camps; two of camp 1 covering ages 5-8, two of camp 2, covering ages 9-12, at a cost of \$8 - \$10 per week, parents are able to book the day camp weekly; sports program

running from July 5 to August 13, consisting of ball hockey, soccer, basketball and softball, for ages 9-12, 13-17; Timbit soccer will be going ahead this year with 3 age groups, ages 3-4, 5-6, and 7-8. The Green Team is offering a one week nature camp from July 19-23 for two groups, also from July 26-30. We are hoping that the way the program is presented this year will allow for more opportunities for children to enroll with the given covid restrictions in place.

Deputy Mayor Freake had mentioned in her report that it was difficult to fill the student positions, Councillor Hooper asked the question if this was just for the Lewisporte area, she said that it was province wide due to a number of reasons.

5. Economic Development Committee

5.1 Vendor Permits Approval

21-137 Pond/Tucker

Motion to Approve Vendor Permit; Sweet Tails and Treats/21-002V

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Pond, Tucker and White.

Decision: Motion carried.

5.2 Occupancy Permit Approval

21-138 Pond/Tucker

Motion to Approve Occupancy Permit; Danny Payne (Payne's Wholesale)/21-008C

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Pond, Tucker and White.

Decision: Motion carried.

5.3 Occupancy Permit Approval

21-139 Pond/Tucker

Motion to Approve Occupancy Permit; Cottage Lifestyle Properties Inc./21-007C

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Pond, Tucker and White.

Decision: Motion carried.

5.4 Update by Councillor Pond

Meeting held June 22, 2021

A meeting was also held with our MHA Derek Bennett and Minister Loveless to discuss a number of issues.

- Our marina business plan should be completed in a couple of weeks, it has been finalized with some input, and a copy should be received within the next couple of weeks.
- The meeting with MHA Bennett and Minister Loveless was primarily to get an update from budget 2021 on the Port Development. It was an opportunity to give Minister Loveless the history of our file, as we have had three Ministers since the development started, and we wanted to remind the Minister of the obligations that the previous Ministers and Administrations made, we expect some funding moving forward. The preengineering study is nearing completion and should be ready in the next week or two. Budget 2021 did not have funding earmarked for the Port Development Project, we did reiterate that we did not want to see any more delays, we would like to keep project moving forward, primarily with the engineering, and construction to start next season. Though no promises were made, Minister Loveless said he would look at existing funding that the department has been provided with so to hopefully not delay our project. Another meeting has been set for the next couple of weeks, once the engineering report has been presented to the department.
- The Marina Land Transfer has been an ongoing issue for some time. A lot of effort has been spent on the file, a lot of correspondence has been written and money spent obtaining information. A lease coming through in the next few days will cost the Town several tens of thousands of dollars. There doesn't seem to be any willingness to relinquish that obligation on behalf of the federal government, transferring the property to the Province to the Municipality doesn't look favorable, and the only option right now is a federal policy that says the land can be transferred at value, the residents are advised that we are trying to complete this transfer to everyone's favour, and to stay posted for further updates.
- There was no oil and gas committee meeting but there has been a lot of activity in the oil and gas sector. There has been a lot of positive news about the Flemish Pass and the Terra Nova Project, being brought to new life. Another meeting has been scheduled for July 5, to keep the project moving forward.

Mayor Clarke spoke about reaching out to MHA Bennett to see if there were any updates on the wharf or on the meeting with Minister Loveless, she said that once the study is complete, the Minister would look at his budget for the engineering. It was said they felt confident that the Minister would do all he could to see this project through. In regards to the Marina, Mayor Clarke had a conversation with someone who suggested we write all the Members of Parliament that are from Newfoundland and Labrador, a name mentioned was Goudie Hutchings, who is Parliamentary Secretary to Catherine McKenna, who is with infrastructure, and promoting rural places in Canada for economic development, the Council felt this was an avenue to explore.

Lands Committee

6.1 Update by Councillor Tucker

A meeting was held on June 16, 2021.

21-140 Tucker/White

Motion to sub-divide the current property at 24 - 28 Tizzard Street into three individual lots numbering 24, 26 and 28 Tizzard Street.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Pond, Tucker and White.

Decision: Motion carried.

- Discussions were held regarding the proposed emergency access for the residents east of station road. A proposed route would be from an access point off of Hillgrade Street where the Town owns land, passing well inside of tank garden coming out on Premier Drive through an area the Town residents know as the Dam. The Town Manager had some staff walk the area, the proposed route would have to cross some granted land, a title search will be done on the land that falls under the proposed route, as all options for an emergency route will pass through granted land.
- There were a couple of inquiries made to purchase Town owned land on Stanhope Road. The Town Manager was given direction to look into the size of the property, if the sale of any land would impact any future plans of the Town and to determine a purchase price if the Town was to sell any of it.

7. Public Works

7.1 Update by Councillor Hooper

A meeting was held on June 16, 2021.

- Pond Road infrastructure upgrades are going very well, it is nearing completion with curb and gutter being installed presently. Asphalt is expected to be laid in the coming weeks.
- The position of superintendent of works has been advertised in recent weeks, resumes have been reviewed and some interviews have been scheduled for July 6. The Town Manager, Councillors Hooper and White will be conducting those interviews.
- Councillor Hooper wanted to bring to the residents' attention the post on the Town facebook page regarding the public composting site. It has been noticed by some of our residents that the composting site has been used for more of a waste disposal site. The facebook page can be viewed for what is considered compost and what is not, the do's and don'ts were highlighted by Councillor Hooper. There has been discussions of putting up cameras at the compost site if this problem continues.

There were four motions to be brought forward to Council, Councillors Hooper and Pond were in conflict for the first two and were removed from the virtual meeting through audio and visual disconnection.

21-141 Freake/Tucker

Motion to accept and award 17MYCW1900083 Harbourview Terrace water, sewer, asphalt in the amount of \$1,226,550.26 to Mally's Industrial Services Limited

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Tucker and White.

Decision: Motion carried.

21-142 Freake/Tucker

Motion to reallocate from unused funding MYCW2017-2020 in the amount of \$85,838.00 to 17MYCW1900083

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Tucker and White.

Councillors Hooper and Pond re-entered the virtual meeting.

21-143 Hooper/Pond

Motion to reallocate multi-year funding 17MYCW16-00111, the fire hall project in the amount of \$38,070.00 to project 17MYCW21-00141 stadium repairs.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Pond, Tucker and White.

Decision: Motion carried.

21-144 Hooper/Pond

Motion to reallocate multi-year funding 17CWWF-17-00085 sewer system upgrade project in the amount of \$19,695.00 to 17MYCW21-00141 stadium repairs.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Pond, Tucker and White.

Decision: Motion carried.

8. Protective Services

8.1 Update by Councillor White

- About two weeks ago, two of our volunteer fire fighters retired, Cal Smart and Darrin Ryan, they had around 35 years of service with Lewisporte Fire Rescue. Councillor White, on behalf of Mayor Clarke, Deputy Mayor Freake, Councillors and the Residents of Lewisporte, wanted to thank them for their many years of dedicated service and great commitment in protecting our Town and surrounding area over the past 35 years.
- Residents were reminded to keep the fires that they have in their backyard fire pits to a controllable level, especially during the dry spells that come with summer weather.
- In our previous council meeting it was suggested that there be a representative from Council apply to Community Advisory Committee, it was thought that this committee would be of a regional nature, and that the Town Council might also want a health advisory committee to look after the Town interests. Councillor White asked if any resident that would be interested in sitting on this committee, to call the Town office and leave their name and contact information.
- There was a reminder to residents that the children in our community are now out of school on their summer break and to be extra cautious when driving around the Town.

9. Finance/HR

Meeting held on June 22, 2021.

9.1 Cheque Register

The cheque register was reviewed by both Councillors Hooper and Hollett, it totals \$130,565.52

21-145 Hooper/Pond

Resolved to approve cheques numbered 000945 to 000997 with the exception of cheque numbers 000955, 000983, 000988 and 000949.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Pond, Tucker and White.

Decision: Motion Carried.

Councillor Pond was in conflict and was removed from the virtual meeting through audio and visual disconnection.

21-146 Hooper/Freake

Resolved to approve cheque number 00000955.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Tucker and White.

Decision: Motion Carried

Councillor Pond re-entered the virtual meeting.

Councillor Tucker was in conflict and was removed from the virtual meeting through audio and visual disconnection.

21-147 Hooper/Freake

Resolved to approve cheque number 000988.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Tucker and White.

Decision: Motion Carried

Councillor Tucker re-entered the virtual meeting.

Councillor White was in conflict and was removed from the virtual meeting through audio and visual disconnection.

21-148 Hooper/Pond

Resolved to approve cheque number 000949.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Tucker and Pond.

Decision: Motion Carried

Councillor White re-entered the virtual meeting.

Councillor Hooper was in conflict and was removed from the virtual meeting through audio and visual disconnection.

21-149 Pond/Tucker

Resolved to approve cheque number 000983.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Pond, Tucker and White.

Decision: Motion Carried

Councillor Hooper re-entered the virtual meeting.

9.2 Water Tax Exemption

21-150 Hooper/Pond

Motion for water tax exemption for 146 Main Street for the year 2021

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Pond, Tucker, Hooper and White.

Decision: Motion Carried

9.3 Water Tax Exemption

21-151 Hooper/Pond

Motion for water tax exemption for 53 Spruce Avenue for 2021

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Pond, Tucker, Hooper and White.

Decision: Motion Carried

9.4 Water Tax Exemption

21-152 Hooper/Pond

Motion for water tax exemption 59 Main Street (Basement Apt.) for June 2019 to Present

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Pond, Tucker, Hooper and White.

Decision: Motion Carried

10. Correspondence

10.1 Newfoundland Academic Island International

Mayor Clarke brought this topic to the public's attention and suggested we put it on the Town's facebook page. Deputy Mayor Freake said that Lewisporte Collegiate has allocations for typically 6 international students, these students do receive funding but will be in need of lodging. It was advised that Deputy Mayor Freake could be contacted if they are interested in providing lodging for an international student.

Any Committee meetings for July is to be passed along to the Town Clerk.

A reminder of the next strategic planning meeting was given.

A reminder of a private meeting with one of our residents was given, and a private council meeting to follow was suggested.

Deputy Mayor Freake said the revised strategic plan document would be out in the next couple of days.

Councillor Tucker spoke of the fire near Woolfrey's Pond boardwalk, reiterating Councillor White's point of being careful of having open fires. Our local fire rescue, as well as a forestry waterbomber had to be brought in, but due to quick reaction time was able to prevent a possible disaster. A big thank you goes out to these individuals.

Councillor Tucker reiterated Councillor Hooper's talk on how to use the compost properly.

Mayor Clarke brought to the attention of residents the importance of cleaning up after their pets, for those who walk their pets on the boardwalk and around the Town.

Councilor Hooper told the public that assistant chief, Darrin Ryan had 33 years services and deputy chief, Calvin Smart had 36 years service, he felt that once permitted we would have a recognition ceremony to honor the retired fire fighters.

Deputy Mayor Freake wanted to recognize the staff at the Town hall, especially Ashley and Gary, for placing the blue lights around Town, to honor the graduates of Lewisporte Collegiate, and for decorating the Train Park for students, parents and families to utilize for pictures.

11. Adjournment


21-153 Clarke/Tucker

Resolved that the meeting adjourn.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Pond, Tucker and White.

Decision: Motion carried.

Time: 7:50 PM


Betty Clarke, Mayor


Coreen Colbourne, Town Clerk/Treasurer