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Minutes of Council Meeting

August 31, 2021 7:00 PM. Council Chambers

Present:	Mayor	Betty Clarke
	Deputy Mayor	Krista Freake
	Councillors:	Brian Hooper
		Kenneth Tucker
		Derek White
	Town Manager	Todd Champion
	Town Clerk	Coreen Colbourne
	Recreation and Tourism Manager	Ashley Ivany
Regrets:	Councillors:	Stephen Hollett

Greetings to the public were made and it was noted by Mayor Clarke that it was the first council meeting held in chambers since covid struck on March 13, 2020.

Congratulations were extended to the students that worked for the Town of Lewisporte this past summer, they were wished all the best in their future endeavours.

1. Call to Order

Mayor Clarke called the meeting to order at 7:00 PM.

2. Approval of Agenda

21-174 White/Pond

Resolved to adopt the agenda as presented.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Pond, Tucker, and White.

Decision: Motion carried.

3. Minutes for Approval

3.1 Regular Council Meeting August 10, 2021

21-175 Hooper/Tucker

Resolved to adopt the minutes of the Regular Council meeting of August 10, 2021, as attached.

Councillor White pointed out two mistakes in the protective services update, the changes were noted to be corrected.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Pond, Tucker and White.

Decision: Motion carried.

4. Recreation/Tourism Committee

4.1 Update by Deputy Mayor Freake

It was determined that the most cost effective solution to the problems with the compressors for the stadium is to replace them.

21-176 Freake/Hooper

Motion to purchase new compressors at a cost \$109,707.00

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Pond, Tucker and White.

Decision: Motion carried.

- A reminder to residents was made that the craft and trade show was going ahead, if anybody is looking to set up a table or has any questions regarding that event, they should contact Gary at the Town Hall.
- A review of the revenue and expenses of the Mussel Bed Soiree has been made, Deputy Mayor Freake wanted to let the public know that there were no deficits resulting from the Soiree, there was some revenue and once all the expenses, etc come in, a more exact report will be given to the residents.
- Recreation committee members have been looking at whether a new softball field be constructed or repurpose the old one. Committee members have presented the options to Council but they will be reevaluating those options at a committee level and a recommendation should come forward at the next Council meeting. When asked by Councillor Tucker, Deputy Mayor Freake said that recommendations from Councillors would be welcome.

Economic Development

Update by Councillor Perry Pond

5.1 Business Occupancy Permits Approval

21-177 Pond/Tucker

Motion to Approve Occupancy Permit; Cottage Lifestyle Properties Inc. (Mark Compton)/21-009C located at 26 Tizzard Street.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Pond, Tucker and White.

Decision: Motion carried.

- A final version of the marina business plan has been received from the consultants; however the committee will not be acting on any of the recommendations until a final decision has been heard from Transport Canada. The Town still feels that the federal government has an obligation to transfer the marina property for a nominal fee. With the federal election coming up the committee members have had a meeting with both federal candidates, who both support the Town's initiatives. Right now Councillor Pond feels that we are at a stale mate and won't hear anything else until the federal election is over.
- Port Infrastructure: The engineering assessment has been completed, a follow up has been made with Minister Loveless, letters have been sent to the Premier asking him to get involved, with no response being made by Premier Furey. It is felt from having so many meetings with Ministers over the years, that the Premier is the only person that can ensure that the port development is followed through on, he has to mandate that all departments have the funding available. There is a lot of potential in the Port of Lewisporte beyond oil and gas, the mining industry in Central Newfoundland is about to explode, the Town of Lewisporte wants to be ready to become involved in any opportunities that arises.
- Offshore oil and gas committee continues to meet. Committee members had the opportunity to meet with Peter Woodward of Woodward's Group of Companies, they have a lot of infrastructure and have the ability to provide services that is attractive to oil and gas industry. He is in agreement to work with the Town in using his infrastructure as a promotional piece to attract the offshore.
- We have requested a meeting with health minister Haggie to talk over health services in the Lewisporte area. An agenda was provided to the Minister but to date no commitment has been made.

The Mayor pointed out that when the Federal Government passed things over to the Provincial Government in 1997, they passed money over for the Town along with it. There was supposed to be millions of dollars for the Town when the Coastal Services in Lewisporte shut down in 1997, but the funding was never received.

Deputy Mayor Freake took away from the meeting with the Woodward Group that the Town of Lewisporte could be in a very good position for economic growth but waiting on commitments from government officials is what's causing the shortfalls in the Town's strategic plans. It was felt that there may be a time when public pressure may be necessary.

Lands Committee

6.1 Update by Councillor Tucker

Meeting held August 19, 2021.

- Municipal Affairs is moving the process forward in the rezoning of 1 Woolfrey's Lane, it is currently at phase 5 right now of the plan amendment process. The Town Manager explained that the motion is at step 6 of a 10-step process, the Town will engage a commissioner that will conduct a public consultation, they will provide the recommendations on how to move forward. It gives to public the opportunity to voice any concerns that they would have.

21-178 Tucker/White

Be it Resolved that the Town Council of Lewisporte adopts Municipal Plan Amendment No. 19, 2021, and Development Regulations Amendment No. 28, 2021, as established under Section 17 of the *Urban and Rural Planning Act, 2000*.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Pond, Tucker and White.

Decision: Motion carried.

21-179 Tucker/White

Motion that the Town of Lewisporte to engage in a consultant for the purpose of proceeding with the proposed Town boundary expansion for an approximate cost of \$20,000.00.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Pond, Tucker and White.

Decision: Motion carried.

- The Lands committee as well as the Town Manager and Council wanted to look into any negative effect on how residents having livestock on their property, namely chickens, would impact their neighbours. After much consideration and consultation with other Towns, the Lands Committee recommends that the Town keep their current regulations in respect to having livestock in residential areas. Councillor Tucker went on to review what can and cannot be done with respect to having livestock on a person's property.

7. Public Works

7.1 Update by Councillor Hooper

- Correspondence has been received from one of our residents in the Hillgrade Street area, wondering if speed bumps could be erected in the area of the tennis court. As a result the Town Manager will look into the cost to do so, but with the current construction happening on Harbourview Terrace it was felt that the speed bumps would be put on hold until the spring when construction would be finished and the winter season over.

- The B&L Cold Storage has been a safety concern for some time, with the number of atv's and snow machines that are crossing the parking lot. The Town Manager is going to reach out to the owners of the storage facility to have a meeting to discuss what can be done to curb the undesired traffic crossing the lot.
- It was noted by a resident of Lewisporte that the brook that flows into the water supply pond was very dry, currently the water supply is adequate, but with the current rainfall expected the supply is expected to increase even more. Residents are still encouraged to conserve water whenever they can.
- The Harbourview Terrace project has commenced, and it is moving along quite well.

21-180 Hooper/Pond

Be it resolved that the Town of Lewisporte accept cost shared funding as outlined in the Department of Transportation and Infrastructure project approval letter dated August 20, 2021, project number 17-GI-22-00043, Beaumont Street, sewer, storm and wastewater and road upgrades with a total project value of \$709,434.00. The Town of Lewisporte agrees to provide the ultimate recipient share value of \$128,668.00 in funding for this project and authorizes the Town Clerk to enter into a funding agreement with the Department of Transportation and Infrastructure on behalf of the Town of Lewisporte.

Councillor Tucker wanted to know what the project entailed, Councillor Hooper said that similarly to Harbourview Terrance and Pond Road, it includes water, sewer, asphalt, curb, gutter and storm sewer, a full redevelopment of the street. The Town Manager said that this project would commence this coming spring.

Town Councillors felt it was a great accomplishment to be able to announce 3 street redevelopment projects for our town, in addition to the recapping project.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Pond, Tucker and White.

Decision: Motion carried.

The Town Manager was asked where the recapping project stood, he said that we were currently waiting for Municipal Affairs for the prime consultant agreement.

Councillor Pond added that the sewer consolidation and the water tower were other projects that were slated to go within the next year or two. The Town Manager said that the sewer consolidation was currently out for tender, and closes Wednesday, September 8, 2021. The Town Manager said that we were 2 for 3 on our application this year and hoping that we still might get funding for the third, which is the outfall extension.

8. Protective Services

8.1 Update by Councillor White

- Previous Council entered into an agreement of a regional fire protection plan for the area, taking in the areas of Notre Dame Junction, Indian Arm, Michael's Harbour; and under the Brown's Arm station, Laurenceton was taken on as well. Government had been pushing regionalization, and under the fire services capital works assistance program, the Town applied for funding to help with the purchase of breathing apparatus', with the expectation that regionalization would provide extra funding to fire protective services, however the fire department was unsuccessful in receiving any, and those apparatus' need to be purchased.

21-181 White/Freake

Motion to purchase eight breathing apparatus' in the amount of \$88,931.62 including HST

Councillor Tucker asked the question as to whether the breathing apparatuses were budgeted for, the answer was yes.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Pond, Tucker and White.

Decision: Motion carried.

- Councillor White reminded residents that we are still looking for members for the community health advisory committee with the hopes of starting this September.

9. Finance/HR

Update by Councillor Hooper

9.1 Cheque Register

21-182 Hooper/Freake

Motion to approve the cheque register as presented, cheque numbers 001071 up to and including 001143, with the exception of cheque numbers 001089, 001091, 001092, 001109 and 001122, for a total of \$195,402.33.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Tucker, Pond and White.

Decision: Motion Carried.

Councillor Tucker was in conflict and removed himself from Chambers.

For the benefit of the public, Councillor White asked Councillor Hooper if he would explain the reasons why Councillors excuse themselves while certain parts of the cheque register is motioned. Councillor Hooper proceeded to do so.

21-183 Hooper/White

Resolved to approve cheque number 001089.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Pond and White.

Decision: Motion Carried.

21-184 Hooper/Pond

Resolved to approve cheque number 001122.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Pond and White.

Decision: Motion Carried.

Councillor Tucker re-entered Chambers.

Councillor Pond was in conflict and removed himself from Chambers.

21-185 Hooper/Freake

Resolved to approve cheque number 001091 and 001092.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Tucker and White.

Decision: Motion Carried.

Councillor Pond re-entered Chambers.

Councillor Hooper was in conflict and removed himself from Chambers.

21-186 Tucker/Pond

Resolved to approve cheque number 001109.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Tucker, Pond and White.

Decision: Motion Carried.

Councillor Hooper re-entered Chambers.

9.2 Municipal Election Memo

- Residents were reminded that September 1, 2021 is nomination day, any resident that may have aspirations of wanting to become a Councillor for the Town of Lewisporte was encouraged to put their name forward. The time was announced from 8:00 am – 8:00 pm at the Town Hall.
- Advance poll day was announced for Saturday, September 18, 2021 from 8:00 am – 8:00 pm at the Town Hall.
- Municipal Election Day is Tuesday, September 28, 2021. It was said that there would be a bulletin send out in the mail to notify the public of need to know information.

21-187 Hooper/Pond

Motion to appoint Audrey Sheppard as the alternate returning officer.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Tucker, Pond and White.

Decision: Motion Carried.

9.3 Motion of Financial Statements

21-188 Hooper/White

Motion to approve the 2020 audited financial statements.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Tucker, Pond and White.

Decision: Motion Carried.

- An update was given by Councillor Hooper on our financial statements covering January to June 2021. It was noted that some revenues were over the projected budget, as well, there were expenses that were over budget, but they were due to unexpected circumstances.
- Councillor Pond wanted to reiterate that the Town is in a very stable financial position.

10. Correspondence

It was noted that the Minister of Transport finally responded to a letter that the Mayor wrote to him in January 2021.

11. Councillor Hooper said that as a Councillor he was asked to sit on the board of directors of Lewisporte Marina Administrative Authority, he gave account of a recent meeting of the LMAA with our MP Scott Simms, and how Scott respects the fact that we feel the need to bring the marina land transfer into a more public domain. He said that even though the LMAA is in a good financial position, if they had to pay such a large lease fee to the Federal Government, it would sink the LMAA.

12. Adjournment

21-189 White/Pond

Resolved that the meeting adjourn.

In favour: Mayor Clarke, Deputy Mayor Freake, Councillors Hooper, Pond, Tucker and White.

Decision: Motion carried.

Time: 8:07 PM

Betty Clarke, Mayor

Coreen Colbourne, Town Clerk/Treasurer