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## Minutes of Council Meeting

June 20, 2023 7:00 PM

Present:	Mayor (Chair)	Krista Freake
	Deputy Mayor	Brian Hooper
	Councillors	Roxanne Haliburton
		John Mullett
		Perry Pond
		Ken Tucker
		Derek White
	Town Manager	Todd Champion
	Town Clerk	Coreen Colbourne
	Recreation and Tourism Manager	Ashley Ivany
	Superintendent of Public Works	Bruce Roberts

Mayor Freake brought greetings to those watching on Facebook, fellow Councillors and Staff.

### 1. Call to Order – 7:03 pm

Mayor Freake brought forward a land acknowledgement.

### 2. Approval of Agenda

23-079 White/Hooper

**Resolved to adopt the agenda, as presented.**

In favour: Mayor Freake, Deputy Mayor Hooper, Councillors Haliburton, Mullett, Pond, Tucker and White.

Opposed: None

Decision: Motion carried.

### 3. Minutes for Approval - Regular Council Meeting May 30, 2023

23-080 Hooper/Tucker

**Resolved to adopt the minutes of the Regular Council meeting of May 30, 2023.**

In favour: Mayor Freake, Deputy Mayor Hooper, Councillors Haliburton, Mullett, Pond, Tucker and White.

Opposed: None

Decision: Motion carried.

Mayor Freake welcomed the Town's newest Councillor, Roxanne Haliburton, who was sworn in at the Town Hall on Friday, June 16<sup>th</sup>.

Councillor Haliburton responded to Mayor Freake's welcome.

#### **4. Recreation/Tourism Committee**

##### **Update by Deputy Mayor Hooper**

##### **Park**

Deputy Mayor Hooper shared the fantastic news that the repairs to the beloved Woolfrey's Pond Boardwalk section, stretching from the charming Gazebo to the inviting beach area, have been successfully completed. He expressed heartfelt gratitude to the skilled team who diligently worked to ensure the restoration was carried out with utmost care and precision. Their tireless efforts and expertise have resulted in a beautifully restored boardwalk, ready to be enjoyed by residents and visitors alike. He also extended sincere appreciation to the community for their patience and support throughout the repair process.

In the upcoming weeks, the Town is committed to carrying out additional repairs to maintain the safety and enhance the enjoyment of the beloved boardwalk. Rest assured that a pleasant experience will be provided for all visitors. The public was kindly requested to stay connected with the Town through its Facebook page and website, where the commencement of these repairs will be announced, the public's continued support is greatly appreciated.

##### **Summer Programing**

It was announced that the highly anticipated Summer Programing would commence on July 4th, 2023. To ensure a smooth and organized start to the program, it was said that the Summer Program Supervisor would be reaching out to all registered parents in the upcoming days.

##### **Splash Pad**

The Town of Lewisporte announced in the 2022 and 2023 budget, the installation of a splash pad. However, the implementation of a splash pad involves a multifaceted process that goes beyond simply setting up the equipment. Deputy Mayor Hooper went on to explain all the necessary steps involved in bringing the Splash Pad to realization. He asked for the public's patience and support as the Town diligently progresses through the essential stages.

##### **Other Recreation**

Deputy Mayor Hooper introduced the Town of Lewisporte's Bounce Break Wednesdays! Join the special events team as they bring the thrill of a bouncy castle to different locations across town. It was advised that the public follow the Town's Facebook page for the latest schedule updates to not miss out on the bouncing fun!

### **Special Events**

As Canada Day rapidly approaches, the Town extends a warm invitation to all our residents to join in celebrating this special occasion. The Canada Day festivities promises a memorable experience for everyone. The day will start with a lively parade that showcases the spirit of our community, followed by a magnificent flag raising ceremony. The excitement continues with a thrilling carnival hosted by the Philadelphia Pentecostal Tabernacle, offering a variety of delightful attractions and activities for all ages. The grand finale of the day will be a spectacular fireworks display that will illuminate the night sky. It was suggested that the public mark their calendars for this extraordinary event and stay tuned for further details on the Town's website and Facebook page. Let's come together and make this Canada Day celebration a joyful and memorable one for all!

### **Mussel Bed Soiree**

The Town of Lewisporte is thrilled to unveil the eagerly anticipated dates for our highly anticipated Mussel Bed Soiree: August 9th to August 14th, 2023. The week-long extravaganza is sure to offer delightful events designed to captivate the entire family. Deputy Mayor Hooper went on to announce the upcoming events. The public was encouraged to save the dates and join in for an unparalleled celebration at the Mussel Bed Soiree and stay tuned for more updates and detailed schedules on the Town's website and Facebook Page. Let's come together and create unforgettable memories during this extraordinary week of festivities.

It was noted by Councillor Tucker that the splash pad is a project that will be funded 100% by the Town of Lewisporte. There has been no government funding that the Town could avail of. There was further discussion by Council on the splash pad project.

## **5. Economic Development**

### **Update by Councillor Pond**

5.1 Vendor Permit - 23-002V; FBL Enterprises – to occupy 147 Main Street.

**23-081 Pond/Tucker**

**I so move to approve Vendor Permit – 23-002V; FBL Enterprises – to occupy 147 Main Street, as presented.**

Deputy Mayor Hooper asked if the permit was in order, the answer was yes.

In favour: Mayor Freake, Deputy Mayor Hooper, Councillors Haliburton, Mullett, Pond, Tucker and White.

Opposed: None

Decision: Motion carried.

### **Marina**

A four-year process has finally ended with the appraisal of the Marina by Transport Canada being completed. This will eliminate the lease agreement with Transport Canada. The purchase will include areas that the Town did not expect it to. Councillor Pond compared the purchase price of \$197,000.00 to approximately six lease payments that the Town would have to pay.

The first phase of the purchase is to request Minister approval from the Minister of Municipal and Provincial Affairs.

**23-082          Pond/Hooper**

**I so move to that we approach the Minister of Municipal and Provincial Affairs, requesting permission to purchase the Lewisporte Marina Lands for a total of \$197,000.00.**

In favour: Mayor Freake, Deputy Mayor Hooper, Councillors Haliburton, Mullett, Pond, Tucker and White.

Opposed: None

Decision: Motion carried.

### **New Craft Shop/Museum/Dinner Theatre**

The RFP for consulting services for the development of the former JW Building has closed, Economic Diversification Members have reviewed the submissions, everything looks to be in order. The committee is currently waiting on approval from IET for the endorsement of the RFP so that the project can be moved forward.

Councillor Pond noted that the Town Manager is working with a few individuals to try and secure a future use for the old museum building.

### **Port Development**

Nothing new to report, but the public was encouraged to stay tuned. There is hope that there will be an announcement by the next Public Council Meeting.

Mayor Freake added that a business plan was developed for the Marina, that the Town can finally start moving forward on.

## **6. Lands Committee**

**23-083          White/Hooper**

**I hereby motion to award the Lewisporte Municipal Plan Review to Plan-Tech Environment of Mount Pearl, for a cost of \$60,000.00 exclusive of HST.**

The question, as to when the review would commence, was asked of the Town Manager, he said it would begin immediately and the process would take about a year and a half to complete.

In favour: Mayor Freake, Deputy Mayor Hooper, Councillors Haliburton, Mullett, Pond, Tucker and White.

Opposed: None

Decision: Motion carried.

### **Update by Councillor White**

Councillor White was pleased to see that his own personal permit was number 93 for the year. It is good to see that people are making improvements to their property and they are coming in to get the required permits.

Councillor White is happy to see that residents are responding to the clean-up requests that the Town has made to some property owners around town, he is hoping to see some of the businesses in town take the initiative to clean up theirs as well.

Mayor Freake asked how residents/business owners were notified once a permit is approved. The answer varied depending on the kind of permit that was requested. Some are issued on the spot, others require review, but the person/business owner would be notified once approved. A follow-up by the person requesting the permit was encouraged as well.

## **7. Public Works**

### **Update by Councillor Mullett**

#### **Motion 1**

**23-084 Mullett/White**

**At the Public council meeting held on May 9, 2023, a motion was made and carried to accept and fund, 100% by the Town, the initial cost overrun in the amount of \$40,258.02 for the Beaumont Street Upgrades and all other cost overruns required to complete the project. The amounts captured in this motion were incorrect, therefore I would like to make a motion to rescind motion 23-061.**

In favour: Mayor Freake, Deputy Mayor Hooper, Councillors Haliburton, Mullett, Pond, Tucker and White.

Opposed: None

Decision: Motion carried.

#### **Motion 2**

**23-085 Mullett/White**

**I would now like to make a motion to accept and fund 100% by the Town the initial cost overrun in the amount of \$141,395.98 for the Beaumont Street upgrades and all other cost overruns required to complete the project.**

In favour: Mayor Freake, Deputy Mayor Hooper, Councillors Haliburton, Mullett, Pond, Tucker and White.

Opposed: None

Decision: Motion carried.

Councillor Mullett reminded the public that while the public works staff are out repairing potholes around town, to be cautious toward these guys, also to be aware that some of the potholes have been milled out creating a deeper hole sometimes, this is to create a better bond with the new asphalt.

## 8. Protective Services

### Update by Councillor Tucker

At a recent meeting between protective service members and the fire chief and assistant fire chief, the backyard fire pit policy was brought up, now that summer is upon us. Councillor Tucker reminded the public that the Town does have a backyard fire policy that can be found on the Town's website or Facebook Page, also any questions can be directed to the Town by calling the Town Office.

A meeting was held the previous night with executive of the LRF, there was discussion about the upcoming 75<sup>th</sup> Anniversary of the Lewisporte Fire Department on April 11, 2024, a committee will be formed to oversee the event, the public is encouraged to stay tuned for more information.

A tabletop emergency exercise that was previously discussed has now been planned for the spring, protective service members feel that it is a useful exercise to give everyone involved the practice, review and knowledge of their roles and responsibilities.

Councillor Tucker welcomed Councillor Haliburton to the protective service committee.

## 9. Finance/HR

### Update by Councillor Pond

Councillor Pond gave an overview of why the Town has decided to write off the property and water/sewer tax left owing for 41 Centennial Drive, citing one of the reasons being the Town feeling partially responsible for the reason the building is left unoccupied.

**23-086      Pond/Hooper**

**I motion to write off \$27,218.78, the total amount due for 41 Centennial Drive and to make that account inactive until the time in which it becomes occupied.**

In favour: Mayor Freake, Deputy Mayor Hooper, Councillors Haliburton, Mullett, Pond, Tucker and White.

Opposed: None

Decision: Motion carried.

**Cheque Register- Scotiabank (Operating Account)**

**23-087 Pond/Hooper**

**Motion to approve the cheque register as presented, from cheque numbers 002853 to 002912 for a total of \$109,064.89 with the exception of 002864,002868, 002883 and 002911.**

In favour: Mayor Freake, Deputy Mayor Hooper, Councillors Haliburton, Mullett, Pond, Tucker and White.

Opposed: None

Decision: Motion carried.

Deputy Mayor Hooper was in conflict and left Chambers at 7:44:21.

**23-088 Pond/Tucker**

**Motion to approve cheque number 002911.**

In favour: Mayor Freake, Councillors Haliburton, Mullett, Pond, Tucker and White.

Opposed: None

Decision: Motion carried.

Deputy Mayor Hooper re-entered Chambers at 7:44:44

Councillor Tucker was in conflict and left Chambers at 7:44:55.

**23-089 Pond/Hooper**

**Motion to approve cheque number 002883.**

In favour: Mayor Freake, Deputy Mayor Hooper, Councillors Haliburton, Mullett, Pond and White.

Opposed: None

Decision: Motion carried.

Councillor Tucker re-entered Chambers at 7:45:20.

Councillor Pond was in conflict and left Chambers at 7:38:38.

Councillor Haliburton was in conflict and was removed from the virtual meeting through audio and visual disconnection at 7:38:38.

**23-090 Hooper/Tucker**

**Motion to approve cheque numbers 002864 and 002868.**

In favour: Mayor Freake, Deputy Mayor Hooper, Councillors Mullett, Tucker and White.

Opposed: None

Decision: Motion carried.

Councillor Pond re-entered Chambers at 7:39:01.

Councillor Pond re-entered the virtual meeting at 7:39:01.

**10. Correspondence**

**10.1 Municipal Assessment Agency Memo** – Council was encouraged to review the attached memo.

**11. Other Committees and/or Business**

Mayor Freake noted a change in date and time, for the convenience of fellow Council, of the meeting scheduled with Minister Osbourne, it will now be held July 11<sup>th</sup> from 3:45 – 4:30 pm via zoom. She said the Health Focus Group would meet prior to that meeting to determine the approach regarding health care.

Councillor White brought an update from the Community Advisory Committee. He said that with the new zone set up of NL Health, the committee is wondering what role they will play in the Central Zone, will it be to bring people together for discussion of health care in the Lewisporte area.

Mayor Freake added that one of the questions posed to the office of the Minister around the Health Accord was how any health group or committee that went through Government, would avail of the services through NL Health.

Deputy Mayor Hooper congratulated Councillor Haliburton and he welcomed her to Council.

**12. Adjournment**

**23-091 White/Pond**

**Resolved that the meeting adjourn.**

In favour: Mayor Freake, Deputy Mayor Hooper, Councillors Haliburton, Mullett, Pond, Tucker and White.



Opposed: None

Decision: Motion carried.

Time of adjournment: 7:51 PM.

Next Public Council Meeting to be held on July 11, 2023.



Krista Freake, Mayor



Coreen Colbourne, Town Clerk/Treasurer