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## Minutes of Council Meeting

August 27, 2024 7:00 PM

Present:	Mayor	Krista Freake
	Deputy Mayor	Brian Hooper
	Councillors	Roxanne Haliburton
		John Mullett
		Perry Pond
		Ken Tucker
		Derek White
	Town Manager	Todd Champion
	Town Clerk	Coreen Colbourne
	Recreation and Tourism Manager	Ashley Ivany
	Superintendent of Public Works	Bruce Roberts

Mayor Freake brought greetings to those watching on Facebook, fellow Councillors and Staff.

### 1. **Call to Order – 7:02 pm**

Mayor Freake brought forward a land acknowledgement.

### 2. **Approval of Agenda**

**24-099 Hooper/Tucker**

**Resolved to adopt the agenda, as presented.**

In favour: Mayor Freake, Deputy Mayor Hooper, Councillors Haliburton, Mullett, Pond, Tucker and White.

Opposed: None

Decision: Motion carried.

### 3. **Minutes for Approval - Regular Council Meeting July 30, 2024**

**24-100 Haliburton/Mullett**

**Resolved to adopt the minutes of the Regular Council Meeting of July 30, 2024.**

In favour: Mayor Freake, Deputy Mayor Hooper, Councillors Haliburton, Mullett, Pond, Tucker and White.

Opposed: None

Decision: Motion carried.

**4. Recreation/Tourism Committee**

**Update by Deputy Mayor Hooper**

Deputy Mayor Hooper took the opportunity on behalf of himself, Council, Management and Staff, to wish the Mayor a very Happy Birthday.

The Town is planning to start up the plant on September 30th, 2024, with the goal of opening the **Mike Austin Arena** on or before October 9th, 2024. However, this date may change, as the refrigeration process can be complex, and while the shutdown went smoothly, the startup may present its own challenges.

The **Summer Program** has come to a close, and the Town would like to extend our sincere thanks to the students and their supervisor for making it such a success. Your dedication and hard work ensured that everything ran smoothly and provided a fantastic experience for everyone involved. The Town also wants to express our deep appreciation to the parents for their support and trust, and to the children for their enthusiasm and participation. This summer, the Town had over 150 children engaged in the programs.

A heartfelt thank you goes out to all the students for their exceptional contributions this summer: to the **special events students** for your outstanding efforts in organizing Canada Day, the Mussel Bed Soiree, and the Bounce House Bash were truly remarkable. To the **beautification students** for your work maintaining the grass, hanging baskets, and flowers has significantly enhanced the beauty of our community and to the **Woolfrey's Pond Park students** for your invaluable support of the park staff has ensured our parks remain in excellent condition. As you head back to school, the Town's Council, management and staff wish you the best of luck in your studies. Thank you once again for your hard work and dedication. Your contributions have made a meaningful impact on our town.

Congratulations to **minor softball** for wrapping up another fantastic season! A big thank you to all the coaches and volunteers who have been instrumental in making this season a success. Your dedication and hard work have made a huge difference in the Minor Softball program. The Recreation Director said there were over 140 participants in the program, that this year marked the third summer for minor softball and the program had sponsorship from the Jays Care Foundation in partnership with the Town of Lewisporte for this season.

The Town would also like to say congratulations to the **Hanns Point Dinner Theatre** on a successful season! Your performance of Patsy Cline was a hit and showcased your incredible talent and hard work. Here's to many more successful seasons ahead!

As the camping season ends, **Woolfrey's Pond Park** is preparing to close its doors for another year. The Town would like to extend our heartfelt thank you to our dedicated staff who worked tirelessly to keep the park running smoothly, and to all the campers who made this season so memorable. Your support and enthusiasm have made this summer truly special, and we look forward to welcoming you back next year. Until then, thank you for a wonderful season!

The Town is excited to share that the **Town Welcome Sign** was being enhanced with beautiful perennials today, thanks to Faith's Greenhouse. Their team were hard at work planting around the sign, adding vibrant color and life to this key spot in our community. Be sure to check it out next time you pass by.

As the **Mussel Bed Soiree** ends, the Town would like to express our deepest gratitude to everyone who played a part in making this event a success. To all the participants, volunteers, sponsors, donors, and supporters—thank you! Your contributions, whether big or small, helped create unforgettable memories for our community. We couldn't have done it without your enthusiasm, generosity, and hard work.

Also, a special thank you goes out to Byron Welsh for graciously hosting the gospel concert on behalf of the Town of Lewisporte. Your contribution added a meaningful and uplifting experience to our event, and we truly appreciate your dedication.

The Town also would like to extend our heartfelt gratitude to our official sponsor, Twin Ponds Wilderness Lodge. Your generous support played a crucial role in making the Mussel Bed Soiree a success. Thank you for being such an integral part of our community celebration!

The **Craft and Trade Show** will take place at the Mike Austin Arena on Friday, September 13<sup>th</sup> through to Sunday, September 15<sup>th</sup>, 2024. This event is a great opportunity for residents and visitors to support local vendors, enjoy community activities, and participate in various prize draws, including the "Mad Dash for the Cash." The Town encourages everyone to attend and enjoy what promises to be a fantastic weekend. For more details or to become a vendor, please reach out to Tiffany or visit our website at [Lewisporte.ca](http://Lewisporte.ca)

Even though it's only August, the Town is already gearing up for our Halloween festivities! The Town of Lewisporte is looking for families, businesses, or organizations interested in participating in this year's **Trunk or Treat and Haunted Hike** at Woolfrey's Pond Park. The event is scheduled for Thursday, October 24<sup>th</sup>, 2024, and it promises to be a spooky and fun-filled evening for all ages. If you'd like to get involved or need more information, please reach out to Tiffany at the Town Office.

Deputy Mayor Hooper brought forward another update on the proposed **splash pad**. He said that some key information on the splash pad has been received by the Recreation Director. The recreation committee will

first review the documentation and bring recommendations to all of Council for their input. He is hoping to be able to bring some positive news forward, very soon.

Mayor Freake asked who should be contacted in the event someone is looking to book ice time throughout the season. Ashley Ivany, the Recreation Director is the person.

#### **Update by Mayor Freake**

Mayor Freake took some time to update fellow Councillors and residents on a meeting that she and the Town Manager had with MHA Bennett, the Acting Vice President of Central Health, the Director for Primary Health Care and the person responsible for Facilities around the announcement for the Family Care Team for Lewisporte. A considerable amount of time was spent discussing where things are in the process. The Management position was posted and has closed, interviews have been conducted and they are in the process of making their selection, other things discussed involved the facility. The Mayor spoke of a very important aspect of the Family Care Team and that was for any individual, either living in Lewisporte or in the communities outside of town, that would avail of medical services in Lewisporte and does not currently have a family physician, to register online through Patient Connect. Registering will give the persons overseeing the program, the number of people in the area that does not have access to a family doctor. There was further commentary around the importance of registering and finding out from NL Health their communication plan for the communities affected.

#### **5. Economic Development**

##### **Update by Councillor Pond**

5.1 Occupancy Permit - 24-003C (Commercial); Kerry Dalley – to occupy 23A Stanhope Road.

**24-101 Pond/Tucker**

**I so move to accept the permit application, as presented.**

In favour: Mayor Freake, Deputy Mayor Hooper, Councillors Haliburton, Mullett, Pond, Tucker and White.

Opposed: None

Decision: Motion carried.

5.2 Occupancy Permit - 24-004R (Residential); Kevin and Leasa Sheppard – to occupy 161 Road to the Isles.

**24-102 Pond/Tucker**

**I so move to accept the residential occupancy permit, as presented.**

In favour: Mayor Freake, Deputy Mayor Hooper, Councillors Haliburton, Mullett, Pond, Tucker and White.

Opposed: None

Decision: Motion carried.

5.3 Occupancy Permit - 24-005HBB (Home Based Business) – to operate a childcare facility at 2 Juniper Drive.

**24-103      Pond/Tucker**

**I so move to accept the permit application, as presented.**

In favour: Mayor Freake, Deputy Mayor Hooper, Councillors Haliburton, Mullett, Pond, Tucker and White.

Opposed: None

Decision: Motion carried.

The economic development committee on behalf of the Town interviewed a potential candidate for the position of consultant/manager of the **Marina Development Project**. The Town Manager has been in contact with an individual that can meet the needs required to move the project forward. If all goes well, the person should be able to start early September to help with the implementation.

Issues surrounding permission to occupy the lands of the railbed has been addressed, the Town is hoping to hear positive news, regarding financing, in the next few weeks, to be able to move the **Trailway Redevelopment Project** forward. If all goes well, the engineering will be completed in the fall/winter, with a tender process that will get the trail upgraded in the Spring.

Regarding the **Commercial Port**, the process of acquisition is moving forward. The wharf analysis has been completed. The Town has been expecting a preliminary report of the physical work completed, they are hoping to see it in the next couple of weeks. That will give the Town some insight on what needs to be completed to advance various initiatives. The economic development committee is looking forward to the report to blaze the path for moving the piece of infrastructure forward.

## **6.      Lands Committee**

### **Update by Councillor White**

Councillor White reported that to date, the Town has issued 113 permits for outside repairs or construction, however there are properties around town that are still in need of attention, town staff is keeping an eye on

those properties. He reminded the public of the importance of obtaining the permit to not cause any problems down the road for the property owner.

**Motion**

The Municipalities Act requires a motion of Council to sell real property within the Town's limits.

**24-104      White/Hooper**

**I hereby make a motion to direct the Town Manager to publicly post the sale of approximately 381 square meters of vacant land at the rear of number (five) 5 Evergreen for the accessory rate of \$18.00 per square meter.**

In favour: Mayor Freake, Deputy Mayor Hooper, Councillors Haliburton, Mullett, Pond, Tucker and White.

Opposed: None

Decision: Motion carried.

**7.      Public Works**

**Update by Councillor Mullett**

**Motion**

**24-105      Mullett/White**

**Be it resolved to allocate the 2023-2026 Multi-Year Capital Works funding to the project application for the Pine Avenue upgrades. The Council agrees to provide the Ultimate Recipient Share for this allocation and authorizes the Town Manager to enter into a funding agreement with the Department of Transportation and Infrastructure on behalf of the Town of Lewisporte.**

In favour: Mayor Freake, Deputy Mayor Hooper, Councillors Haliburton, Mullett, Pond, Tucker and White.

Opposed: None

Decision: Motion carried.

Councillor Mullett announced that the Town will be availing of the services of Central Newfoundland Waste Management for **garbage collection**, it will begin in the fall. A meeting has been scheduled with representatives next week to go over details to finalize things. There will be more information brought forward at the next Public Council Meeting on the transition from the Town to collection by CNWM. Councillor Mullett did say that the containers and garbage boxes that are currently being used by some

property owners can stay, however on the day of pick up, in some cases, the garbage will have to be removed from those containers and placed on the ground and covered.

**Crosswalk beacons** are in the process of being installed in the Downtown area. Councillor Mullett made a plea to the public, to please use the crosswalk when crossing Main Street to ensure the safety of everyone.

Councillor Mullett said that the areas of the Town that were dug up for water/sewer repairs will be resurfaced once the ground has settled, the Town wants to ensure the best possible base before resurfacing starts, which they do not anticipate being too long.

Deputy Mayor Hooper asked when the public could expect to see information on the change over to Central Newfoundland Waste Management. The Town Manager said once CNWM meets with the Town and drives the streets, a plan will be created, the Town will then use every media source available to the Town as well as a mailout, to get the guidelines, etc. out. The Town Manager reiterated Councillor Mullett's comment about going from a four (4) day schedule to a three (3) day.

## 8. Protective Services

### Update by Councillor Tucker

As chair of protective services, Councillor Tucker was happy to see the **installation of lights at the crosswalk** downtown. He said using those lights will give pedestrians another layer of safety while crossing the street. He also stressed the importance of using the designated crosswalk.

The protective services committee met with Corporal Collins (the Detachment Supervisor) of the Lewisporte RCMP Detachment on August 1<sup>st</sup>. Corporal Collins gave an update on **staffing levels at the Lewisporte Detachment**, of the five (5) members at the detachment, only four (4) are currently active, the protective services members voiced their concerns over that information but are hoping that the position will become active in the next few months. Protective services members felt it was important to express their concerns to a higher official and tasked the Mayor with that on behalf of the Town. The Town has heard back from both officers contacted and the Town was told that the training depot will soon have recruits finishing their training. The Gander District, which Lewisporte falls under, will see new staff members, hopefully before the end of the year.

During the meeting with Corporal Collins, there was discussion over community policing issues, traffic enforcement being at the top of the list. Committee members informed Corporal Collins of the **new speed zones** around town and discussed some of the areas around town that see frequent speeders.

Councillor Tucker gave an update on the **response time for after hours calls** to the RCMP, the protective services committee was informed that response times from the RCMP will be in a much timelier manner and hoping to improve even more on those times. Most calls are now be handled by the local detachment.

Mayor Freake took the time to remind the public that classes will be starting again next Wednesday, and to please exercise caution in all the school zones and be aware of children as they wait for the bus or travel to and from school. Councillor Tucker added that the crosswalks at each school have the flashing light

indicators, the Superintendent of Public Works reminded the public that the crosswalk at the Intermediate School now has a new location.

**9. Finance/HR**

**Update by Councillor Haliburton**

**9.1 Cheque Register- Scotiabank (Operating Account)**

**24-106 Haliburton/Pond**

**I motion to approve the cheque register as presented, for cheque numbers 03976 to 04058, with the exception of cheque 04021, 04026, 04031, 04033 and 04043 for a total of \$228,589.11.**

In favour: Mayor Freake, Deputy Mayor Hooper, Councillors Haliburton, Mullett, Pond, Tucker and White.

Opposed: None

Decision: Motion carried

Councillor Tucker was in conflict and left Chambers at 7:38:55.

**24-107 Haliburton/Pond**

**Motion to approve cheque numbers 04021 and 04043.**

In favour: Mayor Freake, Deputy Mayor Hooper, Councillors Haliburton, Mullett, Pond and White.

Opposed: None

Decision: Motion carried.

Councillor Tucker re-entered Chambers at 7:39:28.

Deputy Mayor Hooper was in conflict and left Chambers at 7:39:34.

**24-108 Haliburton/Pond**

**Motion to approve cheque number 04033.**

In favour: Mayor Freake, Councillors Haliburton, Mullett, Pond, Tucker and White.



Opposed: None

Decision: Motion carried.

Deputy Mayor Hooper re-entered Chambers at 7:39:52.

Councillors Haliburton and Pond were in conflict and left Chambers at 7:40:01.

**24-109 Mullett/Hooper**

**Motion to approve cheque numbers 04026 and 04031.**

In favour: Mayor Freake, Deputy Mayor Hooper, Councillors Mullett, Tucker and White.

Opposed: None

Decision: Motion carried.

Councillors Haliburton and Pond re-entered Chambers at 7:40:30.

**Motion**

The Town's current photocopier has not been in service for the past four months due to the difficulty finding parts for the aging photocopier, with no date on when the repairs can be made. The finance committee is recommending that the Town of Lewisporte enter into an agreement for the lease of a new copier/scanner/printer. I bring forward the following motion:

**24-110 Haliburton/Pond**

**Be it resolved that the Town of Lewisporte enter into a lease agreement with Central Office Equipment for the lease of a Toshiba e4525ac colour copier/scanner/printer for 60 months at \$159.56 monthly + HST.**

In favour: Mayor Freake, Deputy Mayor Hooper, Councillors Haliburton, Mullett, Pond, Tucker and White.

Opposed: None

Decision: Motion carried

- 9.2 Councillor Haliburton gave an overview of the **first half of the year**, she reported that all revenues and expenses are acceptable for the first half. She also added that sometimes budgeted revenues and expenses may exceed what is budgeted.

**10. Other Committees and/or Business**

Deputy Mayor Hooper gave an update from the Lewisporte Marina Administrative Authority. He said that the beautiful weather in July and August has seen increase in the traffic utilizing the facility. Deputy Mayor Hooper reported that himself, as Chair of the Board of the LMAA, as well as the Manager of the facility, were interviewed the previous day for the Atlantic Boating News which will feature a story on the Marina. He used the interview to promote the Marina and highlight the developments on the horizon.

Mayor Freake updated Council that the Town Manager has received an official response from the Department of Industry, Energy and Technology to proceed with engineering for the Dinner Theatre.

Mayor Freake spoke of the changes the Town put in place for the Mussel Bed Soiree, to be more financially aware and to try to meet the needs to the residents and visitors. The Council will review all those things to make sound decisions for the next Soiree. She also thanked anyone involved in the Soiree, every person plays a role in its success. She spoke of the visit Sunday evening by the Federal PC Leader, Pierre Poilievre. She said Councillor Pond had a chance to speak to him about some things the Town is working on that could be influenced by the Federal Government. She said that Mr. Poilievre and his team had a very positive experience.

## 11. Adjournment

**24-111      Pond/Haliburton**

**Resolved that the meeting adjourn.**

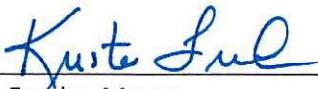
In favour: Mayor Freake, Deputy Mayor Hooper, Councillors Haliburton, Mullett, Pond, Tucker and White.

Opposed: None

Decision: Motion Carried

Time of adjournment: 7:48 PM.

Next Public Council Meeting to be held on September 24, 2024.



Krista Freake, Mayor



Coreen Colbourne, Town Clerk/Treasurer